

Job Description: Instructor

Assigned to: Enterprise
Status: Employee of the enterprise
Reports to: Enterprise Coordinator

Responsibilities

The candidate:

- Is in charge of the implementation of the on-the-job training phase in the enterprise
- Familiarizes the trainee with work processes, health and safety standards and technical instructions (e.g. introduction to equipment and machinery)
- Provides guidance and supervision to the trainee throughout the training phase
- Ensures the log book is submitted and kept in line with CVT requirements
- Is familiar with the CVT curricula and required learning outcomes
- Reports on the trainee's learning progress, performance and attitude

Required competencies:

- Minimum of three years work experience in the respective trade
- Holding a position in the technical/producing unit of the enterprise
- Experienced in leading small teams and providing supervision and guidance to employees
- Excellent interpersonal and communication skills
- Willingness to teach
- Patient and motivational attitude