



FINE ARTS (PAINTING)

Assessment Package

National Vocational
Certificate Level 4

Version 1 - Dec 2014

Published by

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Government of Pakistan

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Document Version

December, 2014

Islamabad, Pakistan



FINE ARTS (PAINTING)

Assessment Package

National Vocational
Certificate Level 4

Version 1 - Dec 2014



ASSESSMENT
MATERIAL

EVIDENCE GUIDE

Qualification

Fine Arts (Painting)

CS Code:

Level: 4

Credit: 10

Version: 1

TAKE REQUIREMENTS FROM CLIENT

CONTENTS

1. Assessment Summary and Record
2. Candidate Assessment
3. Assessor Judgment Guide
4. List of required tools/equipment, material and context of assessment

ASSESSMENT AND ASSESSOR DETAILS

Competent

Not Yet Competent

Assessment

Re-Assessment

Assessor's Name

Assessor's Code

Assessor's Signature

Date

| | | | | | | | | | | | |
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| | | | | | | | | | | | |
| DD | MM | YYYY | | | | | | | | | |

CANDIDATE DETAILS

Candidate's Name

First Name

Last Name

Father's Name

Institute Name and District

CNIC/BFORM #

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
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|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Registration Number issued by
Assessment Body

Gender

Male

Female

Transgender

Candidate's Consent

I agree to the time and date of the assessment and am aware of the requirements of the assessment. I fully understand my rights of appeal.

Candidate's Signature

ASSESSMENT RESULTS SUMMARY FORM

You can use this coversheet as an *Assessment Results Summary Form*. Simply post a photocopy of this completed coversheet to NAVTTC

NAVTTTC OFFICE ONLY

1. DATE
FORM
RECEIVED:

| | | | | | | | | | | | |
|----|----|------|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | |
| DD | MM | YYYY | | | | | | | | | |

2. DATE ENTERED INTO
DATABASE:

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| | | | | | | | | | | | |
| DD | MM | YYYY | | | | | | | | | |

1

ASSESSMENT SUMMARY & RECORD

| ACTIVITY | METHOD | | | | DESIRED OUTCOMES | RESULT | |
|-------------------------------|---------|------|--|-------------|---|-----------|-------------------|
| | WRITTEN | ORAL | | OBSERVATION | | COMPETENT | NOT YET COMPETENT |
| NATURE OF ACTIVITY | | | | | DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: TAKE REQUIREMENTS FROM CLIENT | | |
| Practical Skill Demonstration | | | | ✓ | <ul style="list-style-type: none"> Interact with client for taking requirements Conduct negotiation with client | | |
| Knowledge Assessment | ✓ | ✓ | | | <ul style="list-style-type: none"> Answer all questions your assessor may have during the practical assessment | | |
| Other Requirements | | | | | <ul style="list-style-type: none"> NA | | |

2

CANDIDATE ASSESSMENT

Candidate's Name..... Father's Name

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete the following tasks within **1.5 hour** timeframe:

- Interact with client for taking requirements of Art work to take orders
- Conduct negotiation with client to confirm orders of Art Work

| ACTIVITIES | CANDIDATE RESPONSE |
|---|---|
| 1. Complete practical task of take requirements from client observation by an assessor | During a practical assessment, under observation by an assessor, I will correctly : <ul style="list-style-type: none"> • Interact with client for taking requirements of Art work to take orders <ul style="list-style-type: none"> ✓ Greet the client pleasantly to take orders in role play ✓ Prepare Client brief to get the client order ✓ Ask open questions about clients requirements of orders to be given ✓ Communicate positively with client ✓ Collect relevant information from client to take orders ✓ Maintain a Professional Image in front of client ✓ Show customer serviceskills while interacting with client • Conduct negotiation with client to confirm orders of Art Work <ul style="list-style-type: none"> ✓ Collect information properly from the client in role play ✓ Express ideas and concepts clearly according to clients need and client brief ✓ Use appropriate language with the client ✓ Resolve differences of opinion from client perspective ✓ Deal politely with unexpected questions and attitude during negotiation with clients ✓ Take decision according to client requirement |
| 2. Other Requirements | N/A |
| 3. Answer any questions your assessor may have during the practical assessment | My answers to questions are correct and demonstrate my understanding of the topics and their application. |

3

ASSESSOR JUDGEMENT GUIDE

Candidate's Name Father's Name.....

INSTRUCTIONS FOR ASSESSOR

This section contains minimum evidence requirements. Oral questioning may be used to clarify candidate understanding of the topic and its application.

| ACTIVITIES | MINIMUM EVIDENCE REQUIRED | YES | NO | ASSESSOR COMMENTS |
|--|---|-----|----|-------------------|
| 1 Complete practical task of take requirement interact with client observation by an assessor | During a practical assessment, under observation by an assessor, the candidate correctly carried out the following tasks: | | | |
| Interact with client for taking requirements of Art work to take orders | Greeted the client pleasantly to take orders in role play | | | |
| | Prepared Client brief to get the client order | | | |
| | Asked open questions about requirements about clients requirements of orders to be given | | | |
| | Communicated positively Communicate positively with client | | | |
| | Collected proper information from client | | | |
| | Maintained a Professional Image in front of client | | | |
| | Showed customer services skills while interacting with client | | | |
| Conduct negotiation with client | Collected information properly and got required details from the client in role play | | | |
| | Expressed ideas and concepts clearly according to clients need | | | |
| | Used appropriate language with client | | | |
| | Resolved differences of opinion from client perspective | | | |
| | Dealt politely with unexpected questions and attitude during negotiation with client | | | |
| | Took decision accordingly | | | |
| 2. Other requirements | N/A | | | |

| | | | | |
|---|--|--|--|--|
| <p>3. Answer any questions the assessor may have during the practical assessment</p> | <p>Candidate's answers to questions are correct and demonstrate understanding of the topics and their application.</p> <p>Assessor to document below all questions asked and candidate answers. Use extra sheets if required and attach.</p> | | | |
|---|--|--|--|--|

4

LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

| | |
|---------------------------------|--|
| INSTRUCTIONS | <p>This section contains information regarding;</p> <ul style="list-style-type: none"> Context of the assessment List of required tools and equipment. List of consumable items required during the service |
| 1. Context of Assessment | This task will be performed in real time/simulated environment. |

| 2. List of tools and equipment required (for five candidates) | | |
|--|-----------|----------|
| S. No | Items | Quantity |
| 1 | Note book | 5 |
| 2 | Pen | 5 |
| 3 | Chair | 5 |
| 4 | Table | 5 |
| | | |

| 3. List of consumable items required (for five candidates) | | |
|---|-----------|----------|
| S. No | Items | Quantity |
| 1 | Pencil | 5 |
| 2 | Note book | 5 |
| 3 | pen | 5 |



| | |
|--|---------------------------|
| ASSESSMENT MATERIAL EVIDENCE GUIDE | <h1>PERFORM PLANNING</h1> |
| Qualification Fine Arts (Painting) CS Code: Level: 4 Credit: 10 Version: 1 | |

| | |
|-----------------|--|
| CONTENTS | 1. Assessment Summary and Record 2. Candidate Assessment 3. Assessor Judgment Guide 4. List of required tools/equipment, material and context of assessment |
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|--|---|--|--|--|--|------|--|--|--|--|--|----|----|--|--|--|--|
| ASSESSMENT AND ASSESSOR DETAILS | Competent <input type="checkbox"/> Not Yet Competent <input type="checkbox"/> | | | | | | | | | | | | | | | | |
| | Assessment <input type="checkbox"/> Re-Assessment <input type="checkbox"/> | | | | | | | | | | | | | | | | |
| | Assessor's Name Assessor's Code Assessor's Signature Date <table border="1" style="float: right; margin-left: 20px;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td style="text-align: center;">DD</td> <td style="text-align: center;">MM</td> <td colspan="4"></td> <td style="text-align: center;">YYYY</td> </tr> </table> | | | | | | | | | | | DD | MM | | | | |
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|--------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| CANDIDATE DETAILS | Candidate's Name <small style="margin-left: 100px;">First Name</small> <small style="margin-left: 200px;">Last Name</small> | | | | | | | | | | | | | | | | | | | | |
| | Father's Name | | | | | | | | | | | | | | | | | | | | |
| | Institute Name and District | | | | | | | | | | | | | | | | | | | | |
| | CNIC/BFORM # <table border="1" style="display: inline-table; width: 150px; height: 20px; vertical-align: middle;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> | | | | | | | | | | | | | | | | | | | | |
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| | Registration Number issued by Assessment Body | | | | | | | | | | | | | | | | | | | | |
| | Gender Male <input type="checkbox"/> Female <input type="checkbox"/> Transgender <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | |
| | Candidate's Consent I agree to the time and date of the assessment and am aware of the requirements of the assessment. I fully understand my rights of appeal. | | | | | | | | | | | | | | | | | | | | |
| | Candidate's Signature | | | | | | | | | | | | | | | | | | | | |

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| ASSESSMENT RESULTS SUMMARY FORM | You can use this coversheet as an <i>Assessment Results Summary Form</i> . Simply post a photocopy of this completed coversheet to NAVTTCC |
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| NAVTTCC OFFICE ONLY | 1. DATE FORM RECEIVED: <table border="1" style="display: inline-table; width: 100px; height: 20px; vertical-align: middle;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td style="text-align: center;">DD</td> <td style="text-align: center;">MM</td> <td colspan="4"></td> <td style="text-align: center;">YYYY</td> </tr> </table> | | | | | | | | | | | DD | MM | | | | | YYYY | 2. DATE ENTERED INTO DATABASE: <table border="1" style="display: inline-table; width: 100px; height: 20px; vertical-align: middle;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td style="text-align: center;">DD</td> <td style="text-align: center;">MM</td> <td colspan="4"></td> <td style="text-align: center;">YYYY</td> </tr> </table> | | | | | | | | | | | DD | MM | | | | | YYYY |
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| DD | MM | | | | | YYYY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

1

ASSESSMENT SUMMARY & RECORD

| ACTIVITY | METHOD | | | | DESIRED OUTCOMES | RESULT | |
|-------------------------------|---------|------|-----------|-------------|---|-----------|-------------------|
| | WRITTEN | ORAL | PORTFOLIO | OBSERVATION | | COMPETENT | NOT YET COMPETENT |
| NATURE OF ACTIVITY | | | | | DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: PERFORM PLANNING | | |
| Practical Skill Demonstration | | | | ✓ | <ul style="list-style-type: none"> • Conduct research on given topic to make painting • Develop ideas to make painting according to research • Select media and material for painting • Prepare workplace to make painting • Arrange required tools and equipment for painting | | |
| Knowledge Assessment | ✓ | ✓ | | | <ul style="list-style-type: none"> • Answer all questions your Assessor may have during the practical assessment. | | |
| Other Requirements | | | | | <ul style="list-style-type: none"> • N/A | | |

2

CANDIDATE ASSESSMENT

Candidate's Name..... Father's Name

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete the following tasks within **two hours** timeframe:

- Conduct research on given topic to make painting
- Develop ideas to make painting according to research
- Select media and material for painting
- Prepare workplace to make painting

| ACTIVITIES | CANDIDATE RESPONSE |
|---|---|
| <p>1. Complete practical task of Perform Planning under observation by an assessor</p> | <p>During a practical assessment, under observation by an assessor, I will correctly :</p> <ul style="list-style-type: none"> • Conduct research on given topic to make painting <ul style="list-style-type: none"> ✓ Brain storm of given topic to generate ideas ✓ Perform Primary Research (Observation, Visualisation, etc) on given topic ✓ Gather information through secondary research methods and tools .i.eLibrary/Internet (surfing/ browsing)/Movies/Surveys/ ✓ Do comparative analysis of market trends for planning a painting ✓ Layout the trends in form of annotated drawings, pictures, etc ✓ Use computer where required • Develop ideas to make painting according to research <ul style="list-style-type: none"> ✓ Take inspiration according to client's demand while planning a painting ✓ Develop theme base concepts ✓ Select basic drawing tools and equipment according to painting requirement ✓ Generate idea according to the specifications ✓ Develop colour schemes according to the requirement of painting ✓ Use formal elements of visual language while planning a painting • Select media and material for painting <ul style="list-style-type: none"> ✓ Explore different types of materials and medias before making a painting : ✓ Traditional ✓ Contemporary ✓ Experimental ✓ Collect samples of explored materials and medias for painting ✓ Finalise the materials and medias to fulfil the specific requirement out of explored materials and medias ✓ Estimate the quantity of material for painting ✓ Purchase required material from relevant market for painting • Prepare workplace to make painting <ul style="list-style-type: none"> ✓ Arrange appropriate light source before making painting ✓ Check ventilation system before making painting ✓ Setup proper workstation for painting ✓ Maintain workplace according to the rules of health and safety ✓ Check the stock to make painting ✓ Manage different problems before making painting |
| <p>2. Other requirements</p> | <p>N/A</p> |
| <p>3. Answer any questions your assessor may have during the practical assessment</p> | <p>My answers to questions are correct and demonstrate my understanding of the topics and their application.</p> |

3

ASSESSOR JUDGEMENT GUIDE

Candidate's Name Father's Name.....

INSTRUCTIONS FOR ASSESSOR

This section contains minimum evidence requirements. Oral questioning may be used to clarify candidate understanding of the topic and its application.

| ACTIVITIES | MINIMUM EVIDENCE REQUIRED | YES | NO | ASSESSOR COMMENTS |
|---|--|-----|----|-------------------|
| 1 Complete practical task of Perform Planning under observation by an assessor | During a practical assessment, under observation by an assessor, the candidate correctly carried out the following tasks: | | | |
| Conduct research on given topic to make painting | Brain stormed of given topic to generate ideas | | | |
| | Performed Primary Research (Observation, Visualisation, etc) on given topic | | | |
| | Gathered information through secondary research methods and tools .i.e Library/Internet (surfing/ browsing)/Movies/Surveys | | | |
| | Did comparative analysis of market trends for planning a painting | | | |
| | Layout the trends in form of annotated drawings, pictures | | | |
| | Used computer where required | | | |
| Develop ideas to make painting according to research | Took inspiration according to client's demand while planning a painting | | | |
| | Developed theme based concepts | | | |
| | Selected basic drawing tools and equipment according to painting requirement | | | |
| | Generated idea according to the specifications | | | |
| | Developed colour schemes according to the requirement of painting | | | |
| | Used formal elements of visual language while planning a painting | | | |
| Select media and material for painting | Explored different types of materials and medias before making a painting :Traditional ,Contemporary ,Experimental | | | |
| | Collected samples of explored materials and medias for painting | | | |
| | Finalized materials and medias to fulfil the specific requirement out of explored materials | | | |
| | Estimated the quantity of material for painting | | | |
| | Purchased required material from relevant market for painting | | | |
| | | | | |
| Prepare workplace to make painting | Arranged appropriate light source before making painting | | | |
| | Checked ventilation system before making painting | | | |
| | Setup proper workstation for painting | | | |
| | Maintained workplace according to the rules of health and safety | | | |

| | | | | |
|------------------------------|---|--|--|--|
| | Checked the stock to make painting | | | |
| | Managed different problems before making painting | | | |
| 2. Other requirements | N/A | | | |

| | | | | |
|---|--|--|--|--|
| <p>3. Answer any questions the assessor may have during the practical assessment</p> | <p>Candidate's answers to questions are correct and demonstrate understanding of the topics and their application.</p> <p>Assessor to document below all questions asked and candidate answers. Use extra sheets if required and attach.</p> | | | |
|---|--|--|--|--|

4

LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

| | |
|---------------------------------|--|
| INSTRUCTIONS | <p>This section contains information regarding;</p> <ul style="list-style-type: none"> Context of the assessment List of required tools and equipment. List of consumable items required during the service |
| 1. Context of Assessment | This task will be performed in real time/simulated environment. |

| 2. List of tools and equipment required (for five candidates) | | |
|--|------------------|----------|
| S. No | Items | Quantity |
| 1 | Paper / note pad | 5 |
| 2 | Pen | 5 |
| 3 | table | 5 |
| 4 | chair | 5 |

| 3. List of consumable items required (for five candidates) | | |
|---|----------|----------|
| S. No | Items | Quantity |
| 1 | Paper | 5 |
| 2 | pen | 5 |
| 3 | Note pad | 5 |



| | | | | | | | | | | | | | | | | | | | | | |
|--|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| ASSESSMENT MATERIAL EVIDENCE GUIDE | <h1>DRAW SKETCHES</h1> | | | | | | | | | | | | | | | | | | | | |
| Qualification Fine Arts (Painting) CS Code: Level: 4 Credit: 25 Version: 1 | | | | | | | | | | | | | | | | | | | | | |
| CONTENTS | 1. Assessment Summary and Record 2. Candidate Assessment 3. Assessor Judgment Guide 4. List of required tools/equipment, material and context of assessment | | | | | | | | | | | | | | | | | | | | |
| ASSESSMENT AND ASSESSOR DETAILS | Competent <input type="checkbox"/> Not Yet Competent <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | |
| | Assessment <input type="checkbox"/> Re-Assessment <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | |
| | Assessor's Name Assessor's Code Assessor's Signature Date <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> <div style="display: flex; justify-content: space-around; width: 100px;">DDMMYYYY</div> | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | |
| CANDIDATE DETAILS | Candidate's Name <div style="display: flex; justify-content: space-between;">First NameLast Name</div> | | | | | | | | | | | | | | | | | | | | |
| | Father's Name | | | | | | | | | | | | | | | | | | | | |
| | Institute Name and District | | | | | | | | | | | | | | | | | | | | |
| | CNIC/BFORM # <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | | | | | | | | | | | | | | | | | |
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| | Registration Number issued by Assessment Body | | | | | | | | | | | | | | | | | | | | |
| | Gender Male <input type="checkbox"/> Female <input type="checkbox"/> Transgender <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | |
| Candidate's Consent I agree to the time and date of the assessment and am aware of the requirements of the assessment. I fully understand my rights of appeal. Candidate's Signature | | | | | | | | | | | | | | | | | | | | | |
| ASSESSMENT RESULTS SUMMARY FORM | You can use this coversheet as an <i>Assessment Results Summary Form</i> . Simply post a photocopy of this completed coversheet to NAVTTCC | | | | | | | | | | | | | | | | | | | | |
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1

ASSESSMENT SUMMARY & RECORD

| ACTIVITY | METHOD | | | | DESIRED OUTCOMES | RESULT | |
|-------------------------------|---------|------|-----------|-------------|---|-----------|-------------------|
| | WRITTEN | ORAL | PORTFOLIO | OBSERVATION | | COMPETENT | NOT YET COMPETENT |
| NATURE OF ACTIVITY | | | | | DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: DRAW SKETCHES | | |
| Practical Skill Demonstration | | | | ✓ | <ul style="list-style-type: none"> • Draw drawing categories of any two mentioned below (given by assessor) <ul style="list-style-type: none"> ✓ Draw still life ✓ Draw landscape ✓ Draw life drawing ✓ Draw figure composition | | |
| Knowledge Assessment | | ✓ | | | <ul style="list-style-type: none"> • Answer all questions your Assessor may have during the practical assessment. | | |
| Other Requirements | | | ✓ | | <ul style="list-style-type: none"> • Provide verified Portfolio comprised of : <ul style="list-style-type: none"> ✓ still life drawings ✓ landscapes ✓ life drawings ✓ figure composition ✓ Conceptual drawing ✓ Provided Verified portfolio for drawing sketches | | |

2

CANDIDATE ASSESSMENT

Candidate's Name..... Father's Name

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete practical assessment tasks within **4 hours** timeframe

- Draw drawing categories of any **two** mentioned below (given by assessor)
 - ✓ Draw still life
 - ✓ Draw landscape
 - ✓ Draw life drawing
 - ✓ Draw figure composition

| ACTIVITIES | CANDIDATE RESPONSE |
|--|---|
| <p>1. Complete practical task of Draw sketches under observation by an assessor</p> | <p>During practical assessments under observation by an assessor, I will correctly :</p> <p>Perform any two practical tasks i.e. Draw still life, Draw life drawing, Landscape Drawing , Figure composition</p> <ul style="list-style-type: none"> • Draw Still Life <ul style="list-style-type: none"> ✓ . Select surface before drawing still life ✓ Select materials and tools for still life ✓ .Arrange still life objects keeping in mind elements and principles of design ✓ Start drawing still life on chosen surface with the help of measurements ✓ Make composition according to the size of surface ✓ Balance the subject according to distance, scaling, alignment and angles ✓ Organise proper source of light while drawing still life ✓ Apply shading with tonal study in Still life ✓ Manage proper time to complete life drawing • Draw Life Drawing <ul style="list-style-type: none"> ✓ Select surface before drawing Life Drawing ✓ Select materials and tools for still life ✓ Adjust your place according to the suitable angle of model for making better composition ✓ Start making life drawing with observation of Model (sitting in front of you) ✓ Make composition according to the size of surface ✓ . Maintain proper source of light through shading ✓ Maintain balance and harmony while making life drawing ✓ Manage proper time to complete life drawing • Landscape drawing <ul style="list-style-type: none"> ✓ Select surface before Landscape ✓ Select materials and tools for Landscape ✓ Adjust your place according to the selected site ✓ Select proper/comfortable position for landscape drawing ✓ Make appropriate layout /composition of Landscape according to the size of surface ✓ Draw Landscape drawing with observation of nature ✓ Apply shading with tonal values ✓ Maintain proper source of light through shading ✓ Maintain balance and harmony while making Landscape drawing ✓ Manage proper time to complete Landscape • Figure composition <ul style="list-style-type: none"> ✓ Select surface before Figure Drawing ✓ Select materials and tools for Figure Drawing ✓ Start working on given theme with imagination ✓ Draw different positions of figures for figure composition ✓ Compose different figures proportionately for figure composition |

| | |
|---|--|
| | <ul style="list-style-type: none"> ✓ Draw background and foreground according to the size of figures ✓ Apply perspective rules while making figure composition ✓ Organize proper tonal value in shading according to the view ✓ Manage proper time to complete Figure Drawing |
| 2. Other requirements | <ul style="list-style-type: none"> • Provide verified Portfolio comprised of : <ul style="list-style-type: none"> ✓ still life drawings ✓ landscapes ✓ life drawings ✓ figure composition ✓ Conceptual Drawings ✓ Provided Verified portfolio for drawing sketches |
| 3. Answer any questions your assessor may have during the practical assessment | My answers to questions are correct and demonstrate my understanding of the topics and their application. |

3

ASSESSOR JUDGEMENT GUIDE

Candidate's Name Father's Name.....

INSTRUCTIONS FOR ASSESSOR

This section contains minimum evidence requirements. Oral questioning may be used to clarify candidate understanding of the topic and its application.

| ACTIVITIES | MINIMUM EVIDENCE REQUIRED | YES | NO | ASSESSOR COMMENTS |
|---|---|-----|----|-------------------|
| 1. Complete practical task of draw sketches under observation by an assessor | During a practical assessment, under observation by an assessor, the candidate correctly carried out the following tasks: | | | |
| Draw Still Life | Selected surface before drawing still life | | | |
| | Selected materials and tools for still life | | | |
| | Arranged the still life objects keeping in mind elements and principles of design | | | |
| | Started drawing still life on chosen surface with the help of measurements | | | |
| | composed image according to the size of surface | | | |
| | Balanced subject according to distance, scaling, alignment and angles | | | |
| | Organised proper source of light while drawing still life | | | |
| | Applied shading with tonal study in Still life | | | |
| | Managed proper time to complete life drawing | | | |
| Draw Life Drawing | Selected surface before drawing Life Drawing | | | |
| | Selected materials and tools for still life | | | |
| | Adjusted your place according to the suitable angle of model for making better composition | | | |
| | made life drawing with observation of Model (sitting in front of you) | | | |
| | Maintained proper source of light through shading | | | |
| | Maintained balanced and harmony while making life drawing | | | |
| | Managed proper time to complete Landscape | | | |
| Figure composition | Selected surface before Figure Drawing | | | |
| | Selected materials and tools for Figure Drawing | | | |
| | Started working on given theme with imagination | | | |
| | Drawn different positions of figures for figure composition | | | |
| | Composed different figures proportionately for figure composition | | | |
| | Drawn background and foreground according to the size of figures | | | |

| | | | | |
|------------------------------|--|--|--|--|
| | Applied perspective rules while making figure composition | | | |
| | Organized proper tonal value in shading according to the view | | | |
| | Managed proper time to complete Figure Drawing | | | |
| 2. Other requirements | Provide verified Portfolio comprised of : <ul style="list-style-type: none"> ✓ still life drawings ✓ landscapes ✓ life drawings ✓ figure composition ✓ Conceptual Drawings Provided Verified portfolio for drawing sketches | | | |

| | | | | |
|---|--|--|--|--|
| <p>3. Answer any questions the assessor may have during the practical assessment</p> | <p>Candidate's answers to questions are correct and demonstrate understanding of the topics and their application.</p> <p>Assessor to document below all questions asked and candidate answers. Use extra sheets if required and attach.</p> | | | |
|---|--|--|--|--|

4

LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

| | |
|---------------------------------|--|
| INSTRUCTIONS | <p>This section contains information regarding;</p> <ul style="list-style-type: none"> Context of the assessment List of required tools and equipment. List of consumable items required during the service |
| 1. Context of Assessment | This task will be performed in real time/simulated environment. |

| 2. List of tools and equipment required (for five candidates) | | |
|--|----------------|----------|
| S. No | Items | Quantity |
| 1 | Drawing boards | 5 |
| 2 | Easel | 5 |
| 3 | Chair | 5 |
| 4 | Table | 5 |

| 3. List of consumable items required (for five candidates) | | |
|---|------------------------------|----------|
| S. No | Items | Quantity |
| 1 | Drawing pointers 0.3,0.5,0.8 | 5 |
| 2 | Drawing markers | 5 |
| 3 | Pencils B series HB,2B,8B | 5 |
| 4 | Rubber | 5 |
| 5 | Cutter | 5 |
| 6 | Sharpener | 5 |
| 7 | ruler | 5 |
| 8 | Sketch file | 5 |
| 9 | Drawing sheet | 5 |



| | | | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| ASSESSMENT MATERIAL EVIDENCE GUIDE | <h1>APPLY MEDIUM</h1> | | | | | | | | | | | | | | | | | | | | |
| Qualification Fine Arts (Painting) CS Code: Level: 4 Credit: 25 Version: 1 | | | | | | | | | | | | | | | | | | | | | |
| CONTENTS | 1. Assessment Summary and Record 2. Candidate Assessment 3. Assessor Judgment Guide 4. List of required tools/equipment, material and context of assessment | | | | | | | | | | | | | | | | | | | | |
| ASSESSMENT AND ASSESSOR DETAILS | Competent <input type="checkbox"/> Not Yet Competent <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | |
| | Assessment <input type="checkbox"/> Re-Assessment <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | |
| | Assessor's Name Assessor's Code Assessor's Signature Date <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> DD MM YYYY | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | |
| CANDIDATE DETAILS | Candidate's Name First Name Last Name | | | | | | | | | | | | | | | | | | | | |
| | Father's Name | | | | | | | | | | | | | | | | | | | | |
| | Institute Name and District | | | | | | | | | | | | | | | | | | | | |
| | CNIC/BFORM # <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | |
| | Registration Number issued by Assessment Body | | | | | | | | | | | | | | | | | | | | |
| | Gender Male <input type="checkbox"/> Female <input type="checkbox"/> Transgender <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | |
| Candidate's Consent I agree to the time and date of the assessment and am aware of the requirements of the assessment. I fully understand my rights of appeal. Candidate's Signature | | | | | | | | | | | | | | | | | | | | | |
| ASSESSMENT RESULTS SUMMARY FORM | You can use this coversheet as an <i>Assessment Results Summary Form</i> . Simply post a photocopy of this completed coversheet to NAVTTCC | | | | | | | | | | | | | | | | | | | | |
| NAVTTCC OFFICE ONLY | 1. DATE FORM RECEIVED: <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> DD MM YYYY | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | |
| | 2. DATE ENTERED INTO DATABASE: <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> DD MM YYYY | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | |

1

ASSESSMENT SUMMARY & RECORD

| ACTIVITY | METHOD | | | | DESIRED OUTCOMES | RESULT | |
|-------------------------------|---------|------|-----------|-------------|--|-----------|-------------------|
| | WRITTEN | ORAL | PORTFOLIO | OBSERVATION | | COMPETENT | NOT YET COMPETENT |
| NATURE OF ACTIVITY | | | | | DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: APPLY MEDIUM | | |
| Practical Skill Demonstration | | | | ✓ | <ul style="list-style-type: none"> Apply Water colour medium on still life image Apply Oil paints medium on still life image Apply Dry Pastels medium on still life image | | |
| Knowledge Assessment | | ✓ | | | <ul style="list-style-type: none"> Answer all questions your Assessor may have during the practical assessment. | | |
| Other Requirements | | | ✓ | | <ul style="list-style-type: none"> N/A | | |

2

CANDIDATE ASSESSMENT

Candidate's Name..... Father's Name

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete the following tasks within **4 hours** timeframe:

- Apply Water colour medium on still life image (provided by assessor) on water color sheet
- Apply Oil paints medium on still life image (provided by assessor) on canvas
- Apply Dry Pastels medium on still life image(provided by assessor) on pastel sheet

Note: Still life image is provided in Annexure 'A'. Same image will be given for all three tasks .

| ACTIVITIES | CANDIDATE RESPONSE |
|---|--|
| 1. Complete practical task of Apply Medium under observation by an assessor | During a practical assessment, under observation by an assessor, I will correctly : <ul style="list-style-type: none"> • Apply Water colour medium on still life image on water color sheet <ul style="list-style-type: none"> ✓ Draw still life image (given by assessor) on water colour sheet according to the size of sheet ✓ Use water colour tools on water colour sheet according to the application of water colours ✓ Mix water colours according to the transparency technique of water colours ✓ Apply water colours with water colour brushes on still life drawing ✓ Clean & save tools according to health and safety ✓ Complete Still life drawing with water color in 1hr time. • Apply Oil paints medium on still life image on canvas <ul style="list-style-type: none"> ✓ Draw still life image (given by assessor) on canvas according to the size of canvas ✓ Use oil paint tools on canvas according to the application of oil Paints ✓ Mix oil paints according to the requirement of oil paints ✓ Apply oil paints with oil paint brushes on still life drawing ✓ Clean & save tools according to health and safety ✓ Complete Still life drawing with oil paint in 2hrs time. • Apply Dry Pastels medium on still life image on pastel sheet <ul style="list-style-type: none"> ✓ Draw still life image (given by assessor) on pastel sheet according to the size of sheet ✓ Use dry pastels on dry pastel sheet according to the application of dry Pastels ✓ Mix colours according to the requirement of Dry Pastels ✓ Apply Dry pastels on still life drawing ✓ Select fixatives /Spray/ varnish after the application of dry pastels ✓ Clean & save tools according to health and safety ✓ Complete Still life drawing with Dry Pastels in 1hr time. |
| 2. Other requirements | N/A |
| 3. Answer any questions your assessor may have during the practical assessment | My answers to questions are correct and demonstrate my understanding of the topics and their application. |

3

ASSESSOR JUDGEMENT GUIDE

Candidate's Name Father's Name.....

INSTRUCTIONS FOR ASSESSOR

This section contains minimum evidence requirements. Oral questioning may be used to clarify candidate understanding of the topic and its application.

| ACTIVITIES | MINIMUM EVIDENCE REQUIRED | YES | NO | ASSESSOR COMMENTS |
|--|---|-----|----|-------------------|
| 1. Complete practical task of Apply Medium under observation by an assessor | During a practical assessment, under observation by an assessor, the candidate correctly carried out the following tasks: | | | |
| Apply Water colour medium on still life image on water color sheet | Drew still life image (given by assessor) on water colour sheet according to the size of sheet | | | |
| | Used water colour tools on water colour sheet according to the application of water colours | | | |
| | Mixed water colours according to the transparency technique of water colours | | | |
| | Applied water colours with water colour brushes on still life drawing | | | |
| | Cleaned & saved tools according to health and safety | | | |
| | Completed Still life drawing with water color in 1hr time. | | | |
| Apply Oil paints medium on still life image on canvas | Drawn still life image (given by assessor) on pastel sheet according to the size of sheet | | | |
| | Used dry pastels on dry pastel sheet according to the application of dry Pastels | | | |
| | Mixed colours according to the requirement of Dry Pastels | | | |
| | Applied dry pastels on still life drawing | | | |
| | Selected fixatives /Spray/ varnish after the application of dry pastels | | | |
| | Cleaned & saved tools according to health and safety | | | |
| Apply Dry Pastels medium on still life image on pastel sheet | Drawn still life image given by assessor according to the size of surface | | | |
| | Used pastels according to the application of dry Pastels | | | |
| | Mixed colours according to the requirement of Dry Pastels | | | |
| | Applied Dry pastels on still life | | | |
| | Selected appropriate fixatives Spray, varnish | | | |
| | Cleaned & saved tools according to health and safety | | | |
| 2. Other requirements | N/A | | | |

| | | | | |
|---|--|--|--|--|
| <p>3. Answer any questions the assessor may have during the practical assessment</p> | <p>Candidate's answers to questions are correct and demonstrate understanding of the topics and their application.</p> <p>Assessor to document below all questions asked and candidate answers. Use extra sheets if required and attach.</p> | | | |
|---|--|--|--|--|

4

LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

| | |
|---------------------------------|--|
| INSTRUCTIONS | <p>This section contains information regarding;</p> <ul style="list-style-type: none"> • Context of the assessment • List of required tools and equipment. • List of consumable items required during the service |
| 1. Context of Assessment | This task will be performed in real time/simulated environment. |

| 2. List of tools and equipment required (for five candidates) | | |
|--|---|----------|
| S. No | Items | Quantity |
| 1. | Student Table | 5 |
| 2. | Student chair | 5 |
| 3. | Photocopier | 1 |
| 4. | Still life objects | 3 |
| 5. | Drawing board | 5 |
| 6. | Canvass | 5 |
| 7. | Water colour Brushes No 4,7(for each student) | 5 |
| 8. | Dry Pastel Sheet | 5 |
| 9. | Oil paints brushes set | 5 |
| 10. | Water colour palette | 5 |
| 11. | Oil paint palette | 5 |
| 12. | Water container | 5 |
| 13. | Thumb pins | 5 |
| 14. | Paper cutter | 5 |
| 15. | Pencil | 5 |
| 17 | Eraser | 5 |

| 3. List of consumable items required (for five candidates) | | |
|---|------------------------------------|----------|
| S. No | Items | Quantity |
| 1 | Water colors set | 5 |
| 2 | Scholar sheet | 5 |
| 3 | Dry Pastel Sheet | 5 |
| 4 | Dry Pastels (12 pastels pack) | 5 |
| 5 | Oil Paints set(minimum 12 paints) | 5 |
| 6 | Fixative | 5 |
| 7 | Scholar sheet | 5 |





**ASSESSMENT
MATERIAL**

**EVIDENCE
GUIDE**

Qualification

Fine Arts (Painting)

CS Code:

Level: 4

Credit: 15

Version: 1

SELECT MOUNT AND FRAME

CONTENTS

1. Assessment Summary and Record
2. Candidate Assessment
3. Assessor Judgment Guide
4. List of required tools/equipment, material and context of assessment

**ASSESSMENT AND
ASSESSOR
DETAILS**

Competent

Not Yet Competent

Assessment

Re-Assessment

Assessor's Name **Assessor's Code**

Assessor's Signature **Date**

| | | | | | | | | | |
|----|--|----|--|------|--|--|--|--|--|
| | | | | | | | | | |
| DD | | MM | | YYYY | | | | | |

**CANDIDATE
DETAILS**

Candidate's Name

First Name

Last Name

Father's Name

Institute Name and District

CNIC/BFORM #

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

**Registration Number issued by
Assessment Body**

Gender

Male

Female

Transgender

Candidate's Consent

I agree to the time and date of the assessment and am aware of the requirements of the assessment. I fully understand my rights of appeal.

Candidate's Signature

**ASSESSMENT
RESULTS
SUMMARY FORM**

You can use this coversheet as an *Assessment Results Summary Form*. Simply post a photocopy of this completed coversheet to **NAVTTC**

**NAVTTC OFFICE
ONLY**

1. DATE
FORM
RECEIVED:

| | | | | | | | | | |
|----|--|----|--|------|--|--|--|--|--|
| | | | | | | | | | |
| DD | | MM | | YYYY | | | | | |

2. DATE ENTERED INTO
DATABASE:

| | | | | | | | | | |
|----|--|----|--|------|--|--|--|--|--|
| | | | | | | | | | |
| DD | | MM | | YYYY | | | | | |

1

ASSESSMENT SUMMARY & RECORD

| ACTIVITY | METHOD | | | | DESIRED OUTCOMES | RESULT | |
|-------------------------------|---------|------|-----------|-------------|---|-----------|-------------------|
| | WRITTEN | ORAL | PORTFOLIO | OBSERVATION | | COMPETENT | NOT YET COMPETENT |
| NATURE OF ACTIVITY | | | | | DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: SELECT MOUNT & FRAME | | |
| Practical Skill Demonstration | | | | ✓ | <ul style="list-style-type: none"> Mount the artwork. Frame the mounted artwork. | | |
| Knowledge Assessment | ✓ | ✓ | | | <ul style="list-style-type: none"> Answer all questions your assessor may have during the practical assessment | | |
| Other Requirements | | | | | <ul style="list-style-type: none"> N/A | | |

2

CANDIDATE ASSESSMENT

Candidate's Name: Father's Name:

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete the following tasks within **three hours** timeframe:

- Mount the artwork similar to the still life provided in Annexure 1.
- Frame the mounted artwork of the still life provided.
- Follow Occupation Health and Safety (OHS) and Personal Protective Equipment (PPE) for all the tasks

| ACTIVITIES | CANDIDATE RESPONSE |
|---|---|
| <p>1. Complete practical task of select mount & frame under observation by an assessor</p> | <p>During a practical assessment, under observation by an assessor, I will correctly :</p> <ul style="list-style-type: none"> • Mount according to the nature of provided art work. <ul style="list-style-type: none"> ✓ Apply mount thickness according to the artwork. ✓ Apply size of mount according to the artwork. ✓ Select colour of mount according to theme of art work. ✓ Select Texture of frame according to theme of art work. ✓ Cut vertical and horizontal lines to make mount in finished way. • Frame the mounted artwork of the still life provided. <ul style="list-style-type: none"> ✓ Apply frame thickness according to the artwork. ✓ Apply size of frame according to the artwork. ✓ Select colour of frame according to theme of art work. ✓ Select design of frame according to theme of art work. ✓ Cut frame and join its edges with each other. |
| <p>2. Other requirements</p> | <p>N/A</p> |
| <p>3. Answer any questions your Assessor may have during the practical assessment</p> | <p>My answers to questions are correct and demonstrate my understanding of the topics and their application.</p> |

3

ASSESSOR JUDGEMENT GUIDE

Candidate's Name Father's Name.....

INSTRUCTIONS FOR ASSESSOR

This section contains minimum evidence requirements. Oral questioning may be used to clarify candidate understanding of the topic and its application.

| ACTIVITIES | MINIMUM EVIDENCE REQUIRED | YES | NO | ASSESSOR COMMENTS |
|--|---|-----|----|-------------------|
| 1. Complete practical task of Select mount & frame under observation by an assessor | During a practical assessment, under observation by an assessor, the candidate correctly carried out the following tasks: | | | |
| Mount according to the nature of provided art work. | Applied mount thickness according to the artwork. | | | |
| | Applied size of mount according to the artwork. | | | |
| | Selected color of mount according to theme of art work. | | | |
| | Selected Texture of frame according to theme of art work. | | | |
| | Cut vertical and horizontal lines to make mount in finished way | | | |
| Frame the mounted artwork of the still life provided. | Applied frame thickness according to the artwork. | | | |
| | Applied size of frame according to the artwork. | | | |
| | Selected colour of frame according to theme of art work. | | | |
| | Selected design of frame according to theme of art work. | | | |
| | Cut frame and join its edges with each other. | | | |
| 2. Other requirements | N/A | | | |

| | | | | |
|---|--|--|--|--|
| <p>3. Answer any questions the Assessor may have during the practical assessment</p> | <p>Candidate's answers to questions are correct and demonstrate understanding of the topics and their application.</p> <p>Assessor to document below all questions asked and candidate answers. Use extra sheets if required and attach.</p> | | | |
|---|--|--|--|--|

4

LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

| | |
|---------------------------------|--|
| INSTRUCTIONS | <p>This section contains information regarding;</p> <ul style="list-style-type: none"> Context of the assessment List of required tools and equipment. List of consumable items required during the service |
| 1. Context of Assessment | This task will be performed in real time/simulated environment. |

| 2. List of Non-Consumable tools and equipment required (for five candidates) | | |
|---|----------------------------------|----------|
| S. No | Items | Quantity |
| 1 | Students' table | 5 |
| 2 | Students' chair | 5 |
| 3 | Still life artwork | 5 |
| 4 | Teacher's table | 1 |
| 5 | Teacher's chair | 1 |
| 6 | Fire extinguishers (all types) | 1 each |
| 7 | Tracing table | 1 |
| 8 | Steel ruler | 5 |
| 9 | Drawing board (18x20)and (20x30) | 5 |

| 3. List of consumable tools and equipment required (for five candidates) | | |
|---|---------------------------------|-----------------|
| S. No | Items | Quantity |
| 1 | Texture Sheets | 5 |
| 2 | Wood for frame | 5 (8 feet each) |
| 3 | Card board | 5 |
| 4 | UHU Tube (Big) | 5 |
| 5 | Masking Tape | 3 |
| 6 | Paper Scissors | 5 |
| 7 | Pencils (ranging from 2H to 4B) | 5 each |
| 8 | Rubber gloves | 5 |
| 9 | Eraser | 5 |
| 10 | Tracing paper | 5 |
| 11 | German Glue | 3 kg |
| 12 | Pencil sharpener | 5 |
| 13 | Permanent marker | 5 |
| 14 | Sand Paper | 8 |

Annexure 1 (Select mount and Frame)



Select Mount



| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--|--------------------------|--------------------------|--------------------------|-------------------|--------------------------|----------------------|--------------------------|-----------------------|--|-----------------------|--|----------------------------|--|------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|----|----|------|
| ASSESSMENT MATERIAL EVIDENCE GUIDE | <h1 style="margin: 0;">FINE ARTS (PAINTING)</h1> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Qualification Fine Arts (Painting) CS Code: Level: 4 Credit: 160 Version: 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CONTENTS | 1. Assessment Summary and Record 2. Candidate Assessment 3. Assessor Judgment Guide 4. List of required tools/equipment, material and context of assessment | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ASSESSMENT AND ASSESSOR DETAILS | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Competent</td> <td style="width: 30%; text-align: center;"><input type="checkbox"/></td> <td style="width: 30%;">Not Yet Competent</td> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Assessment</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Re-Assessment</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2">Assessor's Name</td> <td colspan="2">Assessor's Code</td> </tr> <tr> <td colspan="2">Assessor's Signature</td> <td colspan="2">Date</td> </tr> <tr> <td colspan="2"></td> <td style="text-align: center;"> <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> </td> <td style="text-align: center;"> <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> </td> </tr> <tr> <td colspan="2"></td> <td style="text-align: center;">DD</td> <td style="text-align: center;">MM</td> <td style="text-align: center;">YYYY</td> </tr> </table> | Competent | <input type="checkbox"/> | Not Yet Competent | <input type="checkbox"/> | Assessment | <input type="checkbox"/> | Re-Assessment | <input type="checkbox"/> | Assessor's Name | | Assessor's Code | | Assessor's Signature | | Date | | | | <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> | | | | | | | | | | | | | <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> | | | | | | | | | | | | | DD | MM | YYYY |
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| Assessment | <input type="checkbox"/> | Re-Assessment | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Assessor's Name | | Assessor's Code | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Assessor's Signature | | Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | | DD | MM | YYYY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CANDIDATE DETAILS | Candidate's Name <small style="display: flex; justify-content: space-between; width: 100%;"> First Name Last Name </small> Father's Name Institute Name and District CNIC/BFORM # <table border="1" style="display: inline-table; border-collapse: collapse; width: 100%;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> Registration Number issued by Assessment Body Gender Male <input type="checkbox"/> Female <input type="checkbox"/> Transgender <input type="checkbox"/> Candidate's Consent I agree to the time and date of the assessment and am aware of the requirements of the assessment. I fully understand my rights of appeal. Candidate's Signature | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| ASSESSMENT RESULTS SUMMARY FORM | You can use this coversheet as an <i>Assessment Results Summary Form</i> . Simply post a photocopy of this completed coversheet to NAVTTCC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| NAVTTCC OFFICE ONLY | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> 1. DATE FORM RECEIVED: <table border="1" style="display: inline-table; border-collapse: collapse; width: 100%;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> <small style="display: flex; justify-content: space-between; width: 100%;"> DD MM YYYY </small> </td> <td style="width: 50%; vertical-align: top;"> 2. DATE ENTERED INTO DATABASE: <table border="1" style="display: inline-table; border-collapse: collapse; width: 100%;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> <small style="display: flex; justify-content: space-between; width: 100%;"> DD MM YYYY </small> </td> </tr> </table> | 1. DATE FORM RECEIVED: <table border="1" style="display: inline-table; border-collapse: collapse; width: 100%;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> <small style="display: flex; justify-content: space-between; width: 100%;"> DD MM YYYY </small> | | | | | | | | | | | 2. DATE ENTERED INTO DATABASE: <table border="1" style="display: inline-table; border-collapse: collapse; width: 100%;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> <small style="display: flex; justify-content: space-between; width: 100%;"> DD MM YYYY </small> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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1

ASSESSMENT SUMMARY & RECORD

| ACTIVITY | METHOD | | | | DESIRED OUTCOMES | RESULT | |
|-------------------------------|---------|------|-----------|-------------|---|-----------|-------------------|
| | WRITTEN | ORAL | PORTFOLIO | OBSERVATION | | COMPETENT | NOT YET COMPETENT |
| NATURE OF ACTIVITY | | | | | DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF QUALIFICATION : FINE ARTS(PAINTING) | | |
| Practical Skill Demonstration | | | | ✓ | <ul style="list-style-type: none"> Interact and negotiate with client for taking requirements of orders to be given for Art work Draw still life by observation according to client's demand(discussed in taking requirements) Apply Mix Mediums of your choice in already drawn still life Make graphic Arts print in stencilling with screen printing Technique on the image provided in Annexure A" Mount the already drawn and painted still life | | |
| Knowledge Assessment | ✓ | ✓ | | | <ul style="list-style-type: none"> Answer all questions your Assessor may have during the practical assessment. | | |
| Other Requirements | | | ✓ | | <ul style="list-style-type: none"> Provide verified evidence of Portfolio comprised of : <ul style="list-style-type: none"> ✓ Different types of drawing categories (Still life , Life Drawing, Conceptual Drawing, Landscape , Nature Drawing , Free hand sketches) ✓ Painting in various mediums(Water color, Oil Paints, Poster Paints, Dry Pastel, coloured Pencils, Markers,) ✓ Sculpture (3D sculptures with armature and moulding and casting method) ✓ Graphic Arts in different techniques(Collagraph, Lino cut, stencil screen printing, etching, wood work,) ✓ Mounting and framing of all assignments which are finalised for portfolio | | |

2

CANDIDATE ASSESSMENT

Candidate's Name..... Father's Name

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete the following tasks within **5 hours** timeframe:

- Interact and negotiate with client for taking requirements of orders to be given for Art work
- Draw still life by observation according to client's demand(discussed in taking requirements)
- Apply Mix Mediums of your choice in already drawn still life
- Make graphic Arts print in stencilling with screen printing Technique on the image provided in Annexure A"
- Mount the already drawn and painted still life

| ACTIVITIES | CANDIDATE RESPONSE |
|---|---|
| <p>1. Complete practical task of fine arts (Painting) under observation by an assessor</p> | <p>During a practical assessment, under observation by an assessor, I will correctly :</p> <ul style="list-style-type: none"> • Interact and negotiate with client for taking requirements of Art work <ul style="list-style-type: none"> ✓ Greet the client pleasantly to take orders ✓ Ask open questions about clients requirements of orders to be given ✓ Maintain a Professional Image in front of client ✓ Collect information properly form the client ✓ Express ideas and concepts clearly according to clients need ✓ Use appropriate language with the client ✓ Resolve differences of opinion from client perspective ✓ Deal politely with unexpected questions and attitude during negotiation with clients ✓ Take decision according to client requirement • Draw still life by observation ,according to client demand(discussed in taking requirements) <ul style="list-style-type: none"> ✓ Paste A/3 size sheet on drawing board before drawing still life ✓ Compose still life on sheet using pencil medium ,keeping in mind elements and principles of design ✓ Use thumb method for taking measurements for drawing still life ✓ Balance the still life according to distance, scaling, alignment and angles ✓ Organise proper source of light while drawing still life ✓ Finish still life with all drawing details ✓ Maintain workplace according to the rules of health and safety ✓ Manage proper time to complete life drawing • Apply Mix Mediums of your choice in already drawn still life <ul style="list-style-type: none"> ✓ Select at least 2 mediums (Water color, Oil Paints, Dry Pastels, Poster Colrs, Markers , Colored Pencils)which are suitable to apply with each other in already drawn still life ✓ Mix colours according to the requirement of mix mediums ✓ Apply chosen mediums in still life ✓ Select fixative in those mediums in which it is required ✓ Clean & save tools according to health and safety ✓ Maintain workplace according to the rules of health and safety ✓ Manage proper time to complete still life in mix mediums • Make Graphic Arts print in stencilling with screen printing technique on the image provided in Annexure A" <ul style="list-style-type: none"> ✓ Arrange tools according to the requirement of stencil printing before starting the task ✓ Transfer the image design on paper keeping in mind the requirements of stencilling ✓ Transfer the same design on stencilling sheet with all details ✓ Cut the stencil on X-ray sheet showing all negative and positive areas of stencil ✓ Place A/3 size sheet on table according to printing demand ✓ Place stencil on the same sheet according to size and alignment of paper ✓ Place screen on stencil with accurate adjustment according to the size of design ✓ Put any two pigments on screen to transfer it on stencil ✓ Apply printing process with squeegee(Wiper) in a way which creates a shading of two colors on |

| | |
|---|--|
| | <ul style="list-style-type: none"> stencil ✓ Clean all materials used in printing • Mount the already drawn and painted still life <ul style="list-style-type: none"> ✓ Select the colour and material of sheet for mounting according to the color of still life ✓ Select the mount thickness/size which suits the size of still life ✓ Cut the mount using Window cutting techniques ✓ Cut the mount with in a way which makes finishing in cutting ✓ Apply fitting margin of art work within the mount ✓ Apply tape on the backside of mount with finishing techniques ✓ Clean & save tools according to health and safety ✓ Manage proper time to complete mount |
| 2. Other requirements | <ul style="list-style-type: none"> • Provide verified evidence of Portfolio comprised of : <ul style="list-style-type: none"> ✓ Different types of drawing categories (Still life , Life Drawing, Conceptual Drawing, Landscape , Nature Drawing , Free hand sketches) ✓ Painting in various mediums(Water color, Oil Paints, Poster Paints, Dry Pastel, coloured Pencils, Markers,) ✓ Sculpture (3D sculptures with armature and moulding and casting method) ✓ Graphic Arts in different techniques(Collagraph, Lino cut, stencil screen printing, etching, wood work,) ✓ Mounting and framing of all assignments which are finalised for portfolio |
| 3. Answer any questions your assessor may have during the practical assessment | My answers to questions are correct and demonstrate my understanding of the topics and their application. |

3

ASSESSOR JUDGEMENT GUIDE

Candidate's Name Father's Name.....

INSTRUCTIONS FOR ASSESSOR

This section contains minimum evidence requirements. Oral questioning may be used to clarify candidate understanding of the topic and its application.

| ACTIVITIES | MINIMUM EVIDENCE REQUIRED | YES | NO | ASSESSOR COMMENTS |
|--|--|-----|----|-------------------|
| 1. Complete practical task of fine arts (painting) under observation by an assessor | During a practical assessment, under observation by an assessor, the candidate correctly carried out the following tasks: | | | |
| Interact and negotiate with client for taking requirements of Art work | Greeted the client pleasantly to take orders | | | |
| | Asked open questions about clients requirements of orders to be given | | | |
| | Maintained a Professional Image in front of client | | | |
| | Collected information properly form the client | | | |
| | Expressed ideas and concepts clearly according to clients need | | | |
| | Used appropriate language with the client | | | |
| | Resolved differences of opinion from client perspective | | | |
| | Dealt politely with unexpected questions and attitude during negotiation with clients | | | |
| Draw still life by observation ,according to client demand(discussed in taking requirements | Pasted A/3 size sheet on drawing board before drawing still life | | | |
| | Composed still life on sheet using pencil medium ,keeping in mind elements and principles of design | | | |
| | Used thumb method for taking measurements for drawing still life | | | |
| | Balanced the still life according to distance, scaling, alignment and angles | | | |
| | Organised proper source of light while drawing still life | | | |
| | Finished still life with all drawing details | | | |
| | Maintained workplace according to the rules of health and safety | | | |
| | Managed proper time to complete life drawing | | | |
| Apply Mix Mediums of your choice in already drawn still life | Selected at least 2 mediums (Water color, Oil Paints, Dry Pastels, Poster Colrs, Markers , Colored Pencils)which are suitable to apply with each other in already drawn still life | | | |
| | Mixed colours according to the requirement of mix mediums | | | |
| | Applied chosen mediums in still life | | | |
| | Selected fixative in those mediums in which it is required | | | |
| | Cleaned & saved tools according to health and safety | | | |
| | Maintained workplace according to the rules of health and safety | | | |
| | Managed proper time to complete still life in mix mediums | | | |

| | | | | |
|--|--|--|--|--|
| | Selected at least 2 mediums (Water color, Oil Paints, Dry Pastels, Poster Colrs, Markers , Colored Pencils)which are suitable to apply with each other in already drawn still life | | | |
| | Mixed colours according to the requirement of mix mediums | | | |
| Make Graphic Arts print in stencilling with screen printing technique on the image provided in Annexure A” | Arranged tools according to the requirement of stencil printing before starting the task | | | |
| | Transferred the image design on paper keeping in mind the requirements of stencilling | | | |
| | Transferred the same design on stencilling sheet with all details | | | |
| | Cut the stencil on X-ray sheet showing all negative and positive areas of stencil | | | |
| | Placed A/3 size sheet on table according to printing demand | | | |
| | Placed stencil on the same sheet according to size and alignment of paper | | | |
| | Placed screen on stencil with accurate adjustment according to the size of design | | | |
| | Put any two pigments on screen to transfer it on stencil | | | |
| | Applied printing process with squeegee(Wiper) in a way which creates a shading of two colors on stencil | | | |
| | Cleaned all materials used in printing | | | |
| Mount the already drawn and painted still life | Arranged tools according to the requirement of stencil printing before starting the task | | | |
| | Selected the colour and material of sheet for mounting according to the color of still life | | | |
| | Selected the mount thickness/size which suits the size of still life | | | |
| | Cut the mount using Window cutting techniques | | | |
| | Cut the mount with in a way which makes finishing in cutting | | | |
| | Applied fitting margin of art work within the mount | | | |
| | Applied tape on the backside of mount with finishing techniques | | | |
| | Cleaned & saved tools according to health and safety | | | |
| Managed proper time to complete mount | | | | |
| 2. Other requirements | <ul style="list-style-type: none"> • Provide verified evidence of competency of Fine Arts (Painting) ✓ Different types of drawing categories (Still life , Life Drawing, Conceptual Drawing, Landscape , Nature Drawing , Free hand sketches) ✓ Painting in various mediums(Water color, Oil Paints, Poster Paints, Dry Pastel, coloured Pencils, Markers,) ✓ Sculpture (3D sculptures with armature and moulding and casting method) ✓ Graphic Arts in different techniques (Collagraph, Lino cut, stencil screen printing, etching, wood work,) ✓ Mounting and framing of all assignments which are finalised for portfolio | | | |

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|---|--|--|--|--|
| <p>3. Answer any questions the assessor may have during the practical assessment</p> | <p>Candidate's answers to questions are correct and demonstrate understanding of the topics and their application.</p> <p>Assessor to document below all questions asked and candidate answers. Use extra sheets if required and attach.</p> | | | |
|---|--|--|--|--|

4

LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT


| | |
|---------------------------------|--|
| INSTRUCTIONS | <p>This section contains information regarding;</p> <ul style="list-style-type: none"> Context of the assessment List of required tools and equipment. List of consumable items required during the service |
| 1. Context of Assessment | This task will be performed in real time/simulated environment. |


| 2. List of tools and equipment required (for five candidates) | | |
|---|-------|----------|
| S. No | Items | Quantity |
| 1 | | 0 |
| 2 | | 0 |
| 3 | | 0 |


| 3. List of consumable items required (for five candidates) | | |
|--|-------|----------|
| S. No | Items | Quantity |
| 1 | | 0 |
| 2 | | 0 |
| 3 | | 0 |


National Vocational and Technical Training Commission (NAVTTTC)

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