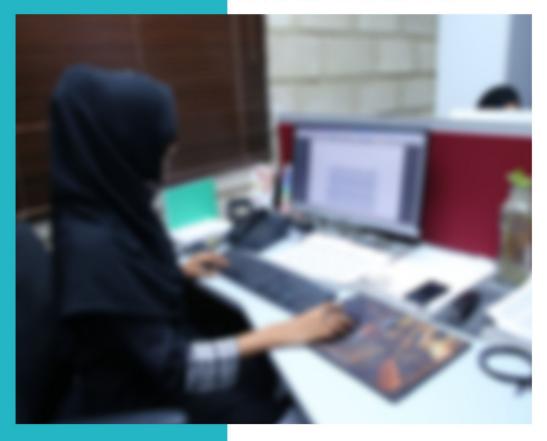
COMPUTER GRAPHICS -MOTION



ASSESSMENT PACKAGE

National Vocational Certificate Level 4

Version 1 - July 2013















Published by

National Vocational and Technical Training Commission Government of Pakistan

Headquarter

Plot 38, Kirthar Road, Sector H-9/4, Islamabad, Pakistan www.navttc.org

Responsible

Director General Skills Standard and Curricula, National Vocational and Technical Training Commission

National Deputy Head, TVET Reform Support Programme, Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

Layout & design

SAP Communications

Photo Credits

TVET Reform Support Programme

URL links

Responsibility for the content of external websites linked in this publication always lies with their respective publishers. TVET Reform Support Programme expressly dissociates itself from such content.

This document has been produced with the technical assistance of the TVET Reform Support Programme, which is funded by the European Union, the Embassy of the Kingdom of the Netherlands, the Federal Republic of Germany and the Royal Norwegian Embassy and has been commissioned by the German Federal Ministry for Economic Cooperation and Development (BMZ). The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH in close collaboration with the National Vocational and Technical Training Commission (NAVTTC) as well as provincial Technical Education and Vocational Training Authorities (TEVTAs), Punjab Vocational Training Council (PVTC), Qualification Awarding Bodies (QABs)s and private sector organizations.

Document Version July, 2013 **Islamabad, Pakistan**

COMPUTER GRAPHICS -MOTION



ASSESSMENT PACKAGE
National Vocational Certificate Level 4

Version 1 - July 2013





ASSESSMENT MATERIAL

EVIDENCE GUIDE

QualificationComputer Graphics -

FAMILIARIZATION WITH TERMINOLOGIES AND TOOLS

Motion CS Code: Level: 4 Credit: 03 Version: 01	TOOLS
CONTENTS	Assessment Summary and Record Candidate Assessment Assessor Judgment Guide List of required tools/equipment, material and context of assessment
ASSESSMENT AND ASSESSOR	Competent Not Yet Competent
DETAILS	Assessment Re-Assessment
	Assessor's Name Assessor's Code
	Assessor's Signature Date DD MM YYYY
CANDIDATE DETAILS	Candidate's Name First Name Last Name
	Father's Name
	Institute Name and District
	CNIC/BFORM #
	Registration Number issued by Assessment Body
	Gender Male Female Transgender
	Candidate's Consent I agree to the time and date of the assessment and am aware of the requirements of the assessment. I fully understand my rights of appeal.
	Candidate's Signature
ASSESSMENT RESULTS SUMMARY FORM	You can use this coversheet as an Assessment Results Summary Form. Simply post a photocopy of this completed coversheet to NAVTTC
NAVTTC OFFICE ONLY	1. DATE FORM DATABASE: 2. DATE ENTERED INTO DATABASE: DD MM YYYY DD MM YYYY

ASSESSMENT SUMMARY & RECORD

ACTIVITY	METHOD				DESIRED OUTCOMES	RES	ULT
NATURE OF ACTIVITY	WRITTEN	ORAL	PORTFOLIO	OBSERVATION	DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: FAMILIARIZATION WITH TERMINOLOGIES AND TOOLS	COMPETENT	NOT YET COMPETENT
Practical Skill Demonstration				✓	Create a card with colours evoking culture and mood depiction One of the below mentioned options MUST be created:		
Knowledge Assessment	✓	✓			Answer all questions your Assessor may have during the practical assessment.		
Other Requirements			✓		Present a portfolio of previous tasks done as evidence		

CANDIDATE ASSESSMENT

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete the following tasks within [02 hours] timeframe:

- Create a card with colours evoking culture and mood depiction
 - One of the below mentioned options MUST be created:
 - > A community festival (Attached in Annexure-A)
 - Victory (Attached in Annexure-B)

Following competencies MUST be observed and noted:

- ✓ Elements of designs
- ✓ Colour theory, value/tone and textures
- ✓ Categories of shapes
- ✓ Size relationship of the area
- ✓ Direction of lines
- ✓ Positive and Negative space
- ✓ Use of perspective (relative sizes of objects, overlapping objects and blurring objects)

ACTIVITIES	CANDIDATE RESPONSE
1. Complete practical task of Familiarization with Terminologies and Tools	 During a practical assessment, under observation by an assessor, I will correctly: Create a card with colours evoking culture and mood depiction One of the below mentioned options MUST be created:
2. Other requirements	Present a portfolio of previous tasks done as evidence
3. Answer any questions your assessor may have during the practical assessment	My answers to questions are correct and demonstrate my understanding of the topics and their application.

ASSESSOR JUDGEMENT GUIDE

Candidate's Name .	Father's Name
INSTRUCTIONS FOR ASSESSOR	This section contains minimum evidence requirements. Oral questioning may be used to clarify candidate understanding of the topic and its application.

ACTIVITIES	MINIMUM EVIDENCE REQUIRED	YES	NO	ASSESSOR COMMENTS
Complete practical task of Familiarization with Terminologies and Tools under observation by an assessor	During a practical assessment, under observation by an assessor, the candidate correctly carried out the following tasks:			
Create a card with colours evoking culture and mood depiction	Applied elements of designs to design the card.			
Create any one of the following	Applied colour theory to design the card.			
A community festival	Applied textures to design the card.			
> Victory	Applied categories of shapes to design the card.			
	Applied size relationship of the area to design the card.			
	Applied direction of lines to design the card.			
	Applied Positive/ Negative space to design the card.			
	Applied the use of perspective (relative sizes of objects, overlapping objects and blurring objects) to design the card.			
2. Other requirements	Present a portfolio of previous tasks done as evidence		-	

3. Answer any questions the	Candidate's answers to questions are correct and demonstrate understanding of the topics and their application.		
assessor may have during the practical	Assessor to document below all questions asked and candidate		
assessment	answers. Use extra sheets if required and attach.		

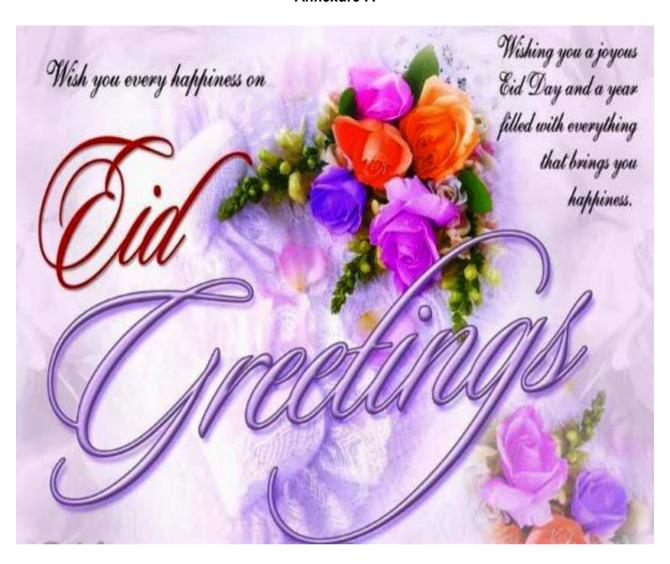
LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

INS	STRUCTIONS	This section contains information regarding; Context of the assessment List of required tools and equipment. List of consumable items required during the service
1.	Context of Assessment	This task will be performed in real time environment.

2. Lis	List of tools and equipment required (for five candidates)				
S. No	Items	Quantity			
1	Computer Systems	05			
2	LCD 17 inch	05			
3	HP laser Jet Printer – Colour	01			
4	White Board	01			
5	Licensed Graphics Software	01			

3. Lis	3. List of consumable items required (for five candidates)				
S. No	Items	Quantity			
1	Offset Paper A4 size (90 gm)	02			
2	White Board Markers	03			
3	White Board Erasers	02			
4	Toner Coloured : Laser Printer	01			
5	Pencils	01 dozen			
6	Office Stationary Set	01			

Annexure-A



Annexure-B







ASSESSMENT MATERIAL **EVIDENCE GUIDE** Qualification **DEVELOP DESIGN CONCEPT** Computer Graphic Motion CS Code: Level: 4 Credit: 7 Version: 1 **CONTENTS** 1. Assessment Summary and Record 2. Candidate Assessment 3. Assessor Judgment Guide 4. List of required tools/equipment, material and context of assessment **ASSESSMENT AND** Competent **Not Yet Competent ASSESSOR DETAILS** Assessment Re-Assessment Assessor's Code Assessor's Name Assessor's Signature DD MM YYYY CANDIDATE Candidate's Name **DETAILS** First Name Father's Name Institute Name and District CNIC/BFORM # Registration Number issued by Assessment Body Female Male Transgender Gender Candidate's Consent I agree to the time and date of the assessment and am aware of the requirements of the assessment. I fully understand my rights of appeal. Candidate's Signature **ASSESSMENT** You can use this coversheet as an Assessment Results Summary Form. Simply post a photocopy of this completed **RESULTS** coversheet to NAVTTC SUMMARY FORM **NAVTTC OFFICE** 1 DATE 2. DATE ENTERED INTO **ONLY** FORM DATABASE:

RECEIVED:

ASSESSMENT SUMMARY & RECORD

ACTIVITY	METHOD				DESIRED OUTCOMES	RES	ULT
NATURE OF ACTIVITY	WRITTEN	ORAL	PORTFOLIO	OBSERVATION	DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: DEVELOP DESIGN CONCEPT	COMPETENT	NOT YET COMPETENT
Practical Skill Demonstration				✓	Create a Design concept according to the provided guidelines.		
Knowledge Assessment		✓			Answer all questions your Assessor may have during the practical assessment.		
Other Requirements			✓		Provide evidence of your previous developed USP		

CANDIDATE ASSESSMENT

Candidate's Name	Father's Name

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete the following tasks within **three hours** timeframe:

Create a Design concept according to the provided guidelines.

- Design the banner for the Institute
 - The name of Institute is "TERN" Technical Evaluation and Research Network Institute. It will be placed at the top of the board.
 - Nature of The Institute "Computer Courses"
 - Courses
 - 3D Studio MAX
 - Computerize Accounting System
 - Web Designing
 - Revit
 - The colour of the banner will be blue.
 - The logo which design provided you will be at the top left corner of the banner.
 - The font colour will be "white and Red" (by using Fountain fill tool in Corel draw).
 - The phone number will also be at the bottom left corner of the banner.
 - The size of the banner will be "6×6" inches.
 - The logo size will be "1× 1 inches.
- Software to use
 - Coral Draw x5 or above

Draw and design the Banner and logo according to the "Annexure A" and "Annexure-B provided at the last page.

ACTIVITIES	CANDIDATE RESPONSE
1. Complete practical task of develop design concept observation by an assessor	 During a practical assessment, under observation by an assessor, I will correctly: Design banner for institute ✓ Select the size of banner as per the requirement. ✓ Select the Banner colour as per requirement. ✓ Adjust the name of the academy at the centre of the banner. ✓ Apply font colour "white and Red" by using Fountain fill tool in Corel draw. ✓ Adjust phone number at the banner like at the bottom left corner. Design Logo ✓ Use Bazier tool in Corel Draw two colour brushes are drawn in the logo and their colour is also filled. ✓ Use Bazier tool in Corel Draw, design colour plate according to Annexure B. ✓ Add objects in the logo according to the logo design provided in Annexure B. ✓ Insert this logo at the top left corner of the banner as per requirement.

2. Other requirements	Provide evidence of your previous developed USP
3. Answer any questions your assessor may have during the practical assessment	My answers to questions are correct and demonstrate my understanding of the topics and their application.

ASSESSOR JUDGEMENT GUIDE

Candidate's Name .	Father's Name
INSTRUCTIONS FOR ASSESSOR	This section contains minimum evidence requirements. Oral questioning may be used to clarify candidate understanding of the topic and its application.

ACTIVITIES	MINIMUM EVIDENCE REQUIRED	YES	NO	ASSESSOR COMMENTS
Complete practical task of develop design concept under observation by an assessor	During a practical assessment, under observation by an assessor, the candidate correctly carried out the following tasks:			
Designing Banner	Selected banner size is as per requirement.			
Bodgiinig Barnior	Applied colour to the background of the banner as per customer requirements.			
	Added name of the Academy at the banner.			
	Applied size of the text like 72.			
	Adjusted phone number like at the bottom left corner of the banner.			
	Applied two shaded colour to the text.			
Designing Logo	Selected logo size as per customer requirements.			
	Created objects on logo as per requirements of the sample.			
	Added logo to the banner as per requirements.			
2. Other requirements	Provide evidence of your previous developed USP			

3. Answer any questions the	Candidate's answers to questions are correct and demonstrate understanding of the topics and their application.		
assessor may have during the practical assessment	Assessor to document below all questions asked and candidate answers. Use extra sheets if required and attach.		
assessment	answers. Ose extra sneets in required and attach.		

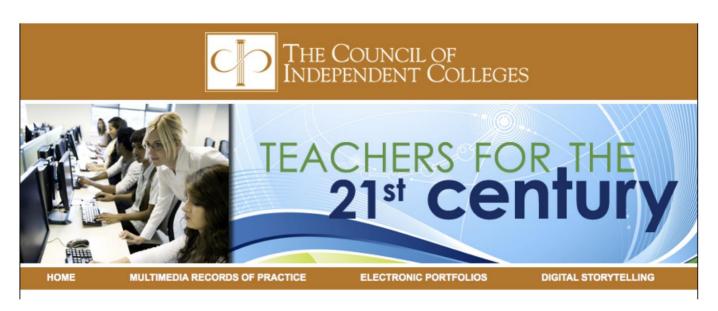
LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

	This section contains information regarding;
INSTRUCTIONS	Context of the assessment List of required tools and squirement
	 List of required tools and equipment. List of consumable items required during the service
Context of Assessment	This task will be performed in real time environment.

2. Lis	2. List of tools and equipment required (for five candidates)				
S. No	Items	Quantity			
1	PC	5			
2	Corel Draw Software installed on each PC.	5			
3		0			

3. List of consumable items required (for five candidates)		
S. No	Items	Quantity
1		0
2		0
3		0

Annexure-A



TVET RSP does not secure copyright of these pictures

Annexure-B







ASSESSMENT MATERIAL

EVIDENCE GUIDE

Qualification

Graphic Designing Motion

CS Code Level: 4 Credit: 13 Version: 1

ANALYZE COST EFFECTIVE SOLUTION

Version: 1	
CONTENTS	 Assessment Summary and Record Candidate Assessment Assessor Judgement Guide List of required tools/ equipments, material and context of assessment
ASSESSMENT AND ASSESSOR	Competent Not Yet Competent
DETAILS	Assessment Re-Assessment
	Assessor's Name: Assessor's Code
	Assessor's Signature Date DD MM YYYY
CANDIDATE DETAILS	Candidate's Name: First Name Last Name
	Father's Name
	Institute Name and District
	CNIC/BFORM #
	Registration Number issued by Assessment Body:
	Gender Male Female Transgender
	Candidate's Conscent I agree to the time and date of the assessment and am aware of the requirements
	of the assessment. I fully understand my rights of appeal. Candidate's Signature:
ASSESSMENT RESULTS SUMMARY FORM	You can use this coversheet as an Assessment Results Summary Form. Simply post a photocopy of this completed coversheet to NAVTTC
NAVTTC OFFICE ONLY	1. DATE FORM DATABASE: Consider the control of the

ASSESSMENT SUMMARY & RECORD

CANDIDATE NAME: FATHER NAME:							
ACTIVITY		METHOD)	DESIRED OUTCOMES	RES	SULT
NATURE OF ACTIVITY	WRITTEN	ORAL	OBSERVATION	PORTFOLIOS	DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: DEVELOP ANALYZE COST EFFECTIVE SOLUTION.	COMPETENT	NOT YET COMPETENT
Practical skill demonstration			✓		Capture your audio and video separately and then synchronize them together in Final Cut Pro.		
Knowledge Assessment		✓			Answer all questions your assessor may have during the practical assessment		
Other Requitrements				✓	Provide verified evdance of pre- synchronized clips.		

CANDIDATE ASSESSMENT

Candidate Name: Father's Name:

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete the following tasks within **one hour** timeframe:

- Capture your audio and video separately and then synchronize them together.
 - ✓ Video and audio recorded simultaneously to different devices.

Below mentioned Instructions must be followed to complete the task

- ✓ Audio length 60 seconds.✓ Video length 80 seconds.
- ✓ Combine the corresponding video and audio clip into a merged clip.
- Software to use
 - ✓ Final Cut Pro
 - ✓ Different devices
 - Windows audio recorder
 - Digital Cam

ACTIVITIES	CANDIDATE RESPONSE
1. Complete practical task of develop analyze cost effective Solution under observation by an assessor	 During a practical assessment, under observation by an assessor, I will correctly: Capture your audio and video separately and then synchronize them together. ✓ Video and audio recorded simultaneously to different devices. ✓ Select the Audio software to record Audio length of 60 seconds. ✓ Select the digital device to capture Video length of 80 seconds. ✓ Combine the corresponding video and audio clips to merge the clips. ✓ Set an "In point" if the "clap" appears at the beginning of clip. ✓ Set an "Out point" if the "clap" appears at the end.
2. Other Requirements	Provide verified evdance of pre- synchronized clips.
3. Answer any questions your Assessor may have during the practical assessment	My answers to questions are correct and demonstrate my understanding of the topics and their application:

ASSESSOR JUDGEMENT GUIDE

Candidate Name:	Father Name:
INSTRUCTIONS FOR ASSESSOR	This section contains model answers and/or minimum evidence requirements.oral questioning may be used to clarify candidate understanding of the topic and its application.

ACTIVITIES	ACTIVITIES MINIMUM EVIDENCE REQUIRED		NO	ASSESSOR COMMENTS
1. completes practical task develop analyze cost effective solution under observation by an assessor	During a practical assessment, under observation by an assessor, the candidate correctly carried out:			
Capture your audio	Selected the Audio software to record Audio length of 60 seconds.			
and video separately and then synchronize	Selected the digital device to capture Video length of 80 seconds.			
them together	Combined the corresponding video and audio clips to merge the clips.			
	Set an "In point" if the "clap" appears at the beginning of your clip.			
	Set an "Out point" if the "clap" appears at the end.			
	Finalized the merged clip to save the file.			
2. Any other requirements	Provide verified evdance of your synchronized clips.			

Answer any questions their	Candidate's answers to questions are correct and demonstrate understanding of the topics and their application.		
practical	Assessor to document below all questions asked and candidate answers. Use extra sheets if required and attacched.		
assessment			

LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

IN	This section contains information regarding; Context of the assessment List of required tools and equipment. List of consumeable items required during the service			
1.	Context of			
	Assessment	This task will be performed in real time		

2. Li	2. List of tools and equipment required (For five students)				
S. No	Name of Items (tools and equipments)	Quantity			
1	PC	5			
2	Licensed Graphics Software • Final Cut Pro	Per PC			
3	Degital Cam	1			

3. Lis	3. List of consumeable items required (For five students)					
S. No	Consumeable Items	Quantity				





ASSESSMENT MATERIAL **EVIDENCE GUIDE** Qualification **EDIT PHOTO AND DEVELOP GRAPHICS Graphics Designer** Motion **CS Code** Level: 4 Credit: 10 Version: 1 **CONTENTS** 1. Assessment Summary and Record 2. Candidate Assessment 3. Assessor Judgement Guide 4. List of required tools/ equipments, material and context of assessment ASSESSMENT AND Competent Not Yet Competent **ASSESSOR DETAILS** Assessment Re-Assessmet Assessor's Code Assessor's Name: Assessor's Signature Date $\overline{\mathsf{DD}}$ MM YYYY CANDIDATE Candidate;s Name: **DETAILS** First Name Father's Name Institute Name and District CNIC/BFORM # Registration Number issued by Assessment Body Female Transgender Gender Candidate's Conscent I agree to the time and date of the assessment and am aware of the requirements of the assessment. I fully understand my rights of appeal. Candidate's Signature: **ASSESSMENT** You can use this coversheet as an Assessment Results Summary Form. Simply post a photocopy of this completed **RESULTS** coversheet to NAVTTC SUMMARY FORM **NAVTTC OFFICE** 2. DATE ENTERED INTO

ONLY

FORM

RECEIVED

DD

MM

ASSESSMENT SUMMARY & RECORD

Candidate NameFather Name:							
ACTIVITY		ı	METHOD		DESIRED OUTCOMES	RES	SULT
NATURE OF ACTIVITY	WRITTEN	ORAL	OBSERVATION	PORTFOLIOS	DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: EDIT PHOTO AND DEVELOP GRAPHICS	COMPETENT	NOT YET COMPETENT
Practical skill Demonstration			✓		Edit and scan photo.Colour fluctuation		
Knowledge Assessment		✓			Answer all questions your assessor may have during the practical assessment		
Other Requitrements				√	Provide verfied evedance of your edited photos		

CANDIDATE ASSESSMENT

Candidate Name: Father Name: Fa	

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete the following tasks within **one and half hour** timeframe: Scan and Edit Photo as mentioned in **Annaxure-A** and **Annaxure-B**

- Scan the photo (Mentioned in Annaxure-A)
- Apply Colour fluctuation(Mentioned in Annaxure-B)

ACTIVITIES	CANDIDATE RESPONSE
Complete practical task of edits photo and develop graphics by an assessor	During a practical assessment, under observation by an assessor, I will correctly: Scan and Edit Photo as mentioned in Annaxure-A Set the page correctly in scaner Take a preview of the document before scanning Start scan Save the document on desktop Apply croping to the object as per requirment. Colour fluctuation Apply Colored Pencil Filter on an object Apply Dry Brush to an object Apply Film Grain to an object Apply Fresco to an object Apply Neon Glow to an object Apply Paint Daubs to an object Apply Plastic Wrap to an object
2. Any other requirement	N/A
3. Answer any questions your Assessor may have during the practical assessment	My answers to questions are correct and demonstrate my understanding of the topics and their application:

ASSESSOR JUDGEMENT GUIDE

Candidate Name:	Father Name:
INSTRUCTIONS FOR ASSESSOR	This section contains model answers and/or minimum evidence requirements. Oral questioning may be used to clarify candidate understanding of the topic and its application.

ACTIVITIES	MINIMUM EVIDENCE REQUIRED	YES/NO		ASSESSOR COMMENTS
1. Completes practical task Edit Photo and Develop Graphics under observation by an assessor	During a practical assessment, under observation by an assessor, the candidate correctly carried out the following tasks:			
Scan the photo	Scan the photo as mentioned in Annaxure-A			
	Set the page correctly in scaner			
	Take a preview of the document before scanning			
	Scan the document			
	Applied cropping to the object as per requirement			
	AppliedColored Pencil Filter to an object			
	Applied Cutout to an object			
	Applied Dry Brush to an object			
	AppliedFilm Grain to an object			
	Applied Fresco to an object			
	Applied Neon Glow to an object			
	Applied Paint Daubs to an object			
	Applied Plastic Wrap to an object			
2. Other requirements	N/A			

Answer any questions their assessor may have during the practical assessment	Candidate's answers to questions are correct and demonstrate understanding of the topics and their application.		
accessment	Assessor to document below all questions asked and candidate answers. Use extra sheets if required and attacched.		

LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

INSTRCUTIONS	This section contains information regarding; Context of the assessment List of required tools and equipment. List of consumeable items required during the service
Context of Assessment	This task will be performed in real time enviornment

2. List of tools and equipment required (For five students)			
S. No	Name of Items (tools and equipments)	Quantity	
1	PCs	5	
2	Color Printer	1	
3	Scanner	1	
4	Adobe Photoshop	On each PC	
5	Adobe Illustrator	On each PC	
	Corel Draw	On each PC	

3. List of consumeable items required (For five students)			
S. No	Consumeable Items	Quantity	
1	A4 Size Paper	40	
2	CD/DVD	1	

Annaxure-A



Figure 1

Annaxure-B

Result of some of the filters is as shown below

Colored Pencil Filter



Cutout



Dry Brush



Film Grain



Fresco



Paint Daubs



Neon Glow



Plastic Wrap







ASSESSMENT MATERIAL EVIDENCE GUIDE Qualification PREPARE FOR RENDERING **Graphics Designer** Motion **CS Code** Level: 4 Credit: 4 Version: 1 CONTENTS 1. Assessment Summary and Record 2. Candidate Assessment 3. Assessor Judgement Guide 4. List of required tools/ equipment, material and context of assessment ASSESSMENT AND Not Yet Competent Competent **ASSESSOR DETAILS** Assessment Re-Assessment Assessor's Code Assessor's Name: Assessor's Signature Date DD YYYY **CANDIDATE** Candidate's Name: **DETAILS** Last Name First Name Father's Name Institute Name and District CNIC/BFORM # Registration Number issued by Assessment Body: Transgender L Gender Candidate's Conscent I agree to the time and date of the assessment and am aware of the requirements of the assessment. I fully understand my rights of appeal. Candidate's Signature: **ASSESSMENT** You can use this coversheet as an Assessment Results Summary Form. Simply post a photocopy of this completed **RESULTS** coversheet to NAVTTC **SUMMARY FORM NAVTTC OFFICE** 2. DATE ENTERED INTO

DATABASE:

DD

MM

1. DATE FORM

RECEIVED:

ONLY

ASSESSMENT SUMMARY & RECORD

Candidate Name: Father Name:								
ACTIVITY		1	METHOD		DESIRED OUTCOMES		RESULT	
NATURE OF ACTIVITY	WRITTEN	ORAL	OBSERVATION	PORTFOLIOS	DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: PREPARE FOR RENDERING	COMPETENT	NOT YET COMPETENT	
Practical skill Demonstration			√		 Export video in Final Cut Pro for You Tube. Burn a DVD-Video Disc 			
Knowledge Assessment		✓			Answer all questions your assessor may have during the practical assessment			
Other Requitrements				√	Provide verfied evedance of your Previous exported Video/s on YouTube			

CANDIDATE ASSESSMENT

Candidate Name: Father Name:

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete the following tasks within **one hour** timeframe:

- Capture a 60 seconds Video clip through digial camera then perform the following tasks
- Export video in Final Cut Pro for YouTube.
- Burn a DVD-Video Disc of previous captured 60 seconds video clip.
 - Make sure the Final Cut Pro graphic software in the computer.
 - ✓ If Final Cut Pro software not installed in the computer, you must Install the software before strating the task.
 - ✓ Make sure the burning software in the Computer.
 ✓ Connect the Internet

 - ✓ Browse any web page to make sure the browing.

ACTIVITIES	CANDIDATE RESPONSE
1. Complete practical task Edits Photo and develop graphics by an assessor	During a practical assessment, under observation by an assessor, I will correctly: Capture a 60 seconds Video clip through digial camera then perform the following tasks ■ Export video in Final Cut Pro for YouTube. ■ Burn a DVD-Video Disc of previous captured 60 second video clip. Capture Clip ✓ Capture 60 seconds Video Clips through digital camera. ✓ Transfer the captured clip into Computer through any source and store it in a folder. Export Video ✓ Select the final cut software to start exporting the clip. ✓ Browse for the 60 seconds Video clip ✓ Set resolution as SD 480p [632x360] ✓ Set to upload the exported clip Burn DVD-Video Disc ✓ Select software(Nero Burner/Power ISO/else to burn the DVD disc. ✓ Select the media ✓ Select burning speed ✓ Select data
2. Other requirement	N/A
2. Answer any questions your Assessor may have during the practical assessment	My answers to questions are correct and demonstrate my understanding of the topics and their application:

ASSESSOR JUDGEMENT GUIDE

Candidate's Name	Father's Name
INSTRUCTIONS FOR ASSESSOR	This section contains minimum evidence requirements. Oral questioning may be used to clarify candidate understanding of the topic and its application.

ACTIVITIES	MINIMUM EVIDENCE REQUIRED	YES	NO	ASSESSOR COMMENTS
Completes practical task edit photo and develop graphics under observation by an assessor	During a practical assessment, under observation by an assessor, the candidate correctly carried out by:			
Capture Clip	Captured 60 seconds Video Clips through digital camera. Transfered the captured clip into Computer through any source and store it in a folder.			
Export Video	Select the final cut software to start exporting the clip.			
	Browse for the clip to export Set resolution as SD 480p [632x360] to upload the clip easly			
	Sign in to You tube to upload the exported clip			
Burn DVD-Video Disc	Select software(Nero Burner/Power ISO/else to burn the DVD disc. Select the media to burn the data			
	Select burning speed to burn the DVD			
	Select the data to be write			-
	Eject and insert back the DVD disc to valify the read option of the DVD.			
2. Any other requirements	• N/A			

_		O		
3.	Answer any questions their assessor may have during the practical	Candidate's answers to questions are correct and demonstrate understanding of the topics and their application.		
	assessment			
		Assessor to document below all questions asked and candidate answers. Use extra sheets if required and attacched.		
		allaceneu.		

LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

instrcutions	This section contains information regarding; Context of the assessment List of required tools and equipments.
4 Comtant of	List of consumeable items required during the service
1. Context of	
Assessment	This task will be performed in [real time]/[simulated] enviornment

2. Li	st of tools and equipment required (For five students)	
S. No	Name of Items (tools and equipments)	Quantity
1	PCs	5
2	Color Printer	1
3	Scanner	1
4	Adobe Photoshop	On each PC
5	Adobe Illustrator	On each PC
	Corel Draw	On each PC

3. Li :	3. List of consumeable items required (For five students)							
S. No	Consumeable Items	Quantity						
1	A4 Size Paper	40						
2	CD/DVD	1						

Annaxure-A



Figure 1

Annaxure-B

Result of some of the filters is as shown below

Colored Pencil Filter



Cutout



Dry Brush



Film Grain



Fresco



Paint Daubs



Neon Glow



Plastic Wrap







ASSESSMENT MATERIAL

EVIDENCE GUIDE

Qualification

Graphics Designing Motion

CS Code Level: 4

MAINTAIN SOFTWARE AND HARDWARE

Credit: 3	
Version: 1	
CONTENTS	Assessment Summary and Record Candidate Assessment Assessor Judgement Guide List of required tools/ equipments, material and context of assessment
ASSESSMENT AND ASSESSOR	Competent Not Yet Competent
DETAILS	Assessment Re-Assessment
	Assessor Name: Assessor Code
	Assessor Signature Date DD MM YYYY
CANDIDATE DETAILS	Candidate Name: First Name Last Name
	Father Name
	Institute Name and District
	CNIC/BFORM #
	Registration Number:
	Gender Male Female Transgender
	Candidate Conscent I agree to the time and date of the assessment and am aware of the requirements of the
	assessment. I fully understand my rights of appeal. Candidate Signature:
ASSESSMENT RESULTS SUMMARY FORM	You can use this coversheet as an Assessment Results Summary Form. Simply post a photocopy of this completed coversheet to NAVTTC
NAVTTC OFFICE ONLY	1. DATE 2. DATE ENTERED INTO DATABASE: PECCHIVED: DD MM YYYY DD MM YYYY

ASSESSMENT SUMMARY & RECORD

CANDIDATE NAME:					FATHER NAME:			
ACTIVITY		METHOD)	DESIRED OUTCOMES		RESULT	
NATURE OF ACTIVITY	WRITTEN	ORAL	OBSERVATION	PORTFOLIOS	DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: MAINTAIN SOFTWARE AND HARDWARE		NOT YET COMPETENT	
Practical skill Demonstration			✓		 Install the following Graphics software in Computer ✓ Windows 7 Professional/Ultimate/Windows 8/Windows Professional 10 in Your Computer ✓ Photoshop CS in your computer ✓ Coral software in your computer ✓ Final Cut Pro ✓ Adobe Premiere Pro 			
Knowledge Assessment		✓			Answer all questions your assessor may have during the practical assessment			
Other Requitrements				√	• N/A			

CANDIDATE ASSESSMENT

Candidate's Name:	Father's	Name:
Carlaidato o Harrio	i atiioi o	1401110

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete the following tasks within **four hours** timeframe:

- Install the following Graphics software in computer

 Windows 7 Professional/Ultimate/Windows 8/Windows Professional 10 in Your Computer
 - ✓ Photoshop CS in your computer
 - ✓ Coral software in your computer
 - ✓ Final Cut Pro
 - Adobe Premiere Pro

✓ Adobe Premiere Pro						
ACTIVITIES	CANDIDATE RESPONSE					
1. Complete practical task of maintain software and hardware under observation by an assessor 2. Other	During a practical assessment, under observation by an assessor, I will correctly perform the following tasks: Install Windows 7 Professional/Ultimate/ Windows 8 Pro /Windows 10 Edition in your computer Insert Installation source to boot the system for new installation Select USB/DVD as first boot source to initialize the installation Choose the partition-1 to install the Operating system in specific partition Select the Professional/Ultimate x86/X64 option to install windows Select regional language to set the language for your computer Input Product Key to validate the product Install Photoshop in your computer Insert USB/CD/DVD to initialize Photoshop CS installation Select typical/custom option to proceed installation Input Product key to validate the product Install Coral software in your computer Insert USB/CD/DVD to initialize Coral installation Select typical/custom option to proceed installation Input Product key to validate the product Install Final Cut Pro software in your computer Insert USB/CD/DVD to initialize Final Cut Pro installation Select typical/custom option to proceed installation Input Product key to validate the product Install Adobe Premiere Pro software in your computer Insert USB/CD/DVD to initialize Adobe Premiere Pro installation Select typical/custom option to proceed installation Input Product key to validate the product Install Adobe Premiere Pro software in your computer Insert USB/CD/DVD to initialize Adobe Premiere Pro installation Input Product key to validate the product					
Requirements						
2. Answer any questions your Assessor may have during the practical assessment	My answers to questions are correct and demonstrate my understanding of the topics and their application:					

ASSESSOR JUDGEMENT GUIDE

Candidate Name:	Father Name:
INSTRUCTIONS FOR ASSESSOR	THIS SECTION CONTAINS MODEL ANSWERS AND/OR MINIMUM EVIDENCE REQUIREMENTS. Where model answers are provideded for the Assessor, the candidate's response is not required to be identical but similar concepts and/or keywords must be used. Oral questioning may be used to clarify candidate understanding of the topic and its application.

ACTIVITIES	MINIMUM EVIDENCE REQUIRED	YES/NO	ASSESSOR COMMENTS
Completes practical task edit photo and develop graphics under observation by an assessor	During a practical assessment, under observation by an assessor, the candidate correctly carried out the following tasks:		
Install Windows	Checked hardware specification to Install Operating system and Graphics software as per hardware specification. Inserted Installation source to boot the system for new installation Selected USB/DVD as first boot source to initialize the installation Choose the partition-1 to install the Operating system in specific partition Selected the Professional/Ultimate x86/X64 option to install Windows Selected regional language to set the language for your computer Input Product Key to validate the product		
Install Photoshop CS5	Inserted USB/CD/DVD to initialize Photoshop installation Selected typical/custom option to proceed installation Input Product key to validate the product		
Install Coral	Insert USB/CD/DVD to initialize Coral installation Selecting typical/custom option to proceed installation Input Product key to validate the product		
Install Adobe Premiere	Insert USB/CD/DVD to initialize Coral installation Selected typical/custom option to proceed installation Input Product key to validate the product		
Install Final Cut Pro	Insert USB/CD/DVD to initialize Coral installation Selected typical/custom option to proceed installation Input Product key to validate the product		
2. Any other requirements	N/A		

3.	Answer any questions their assessor may have during the practical assessment	Candidate's answers to questions are correct and demonstrate understanding of the topics and their application.		
	praetical assessment	Assessor to document below all questions asked and candidate answers. Use extra sheets if required and attacched.		

LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

instrcutions		This section contains information regarding;
		List of consumeable items required during the service
1.	Context of	
	Assessment	This task will be performed in real time

S. No	Name of Items (tools and equipments)	Quantity
1	PCs with following Configuration Core 2 Dou/Higher RAM 4 GB/ Higher Hard Disk 80 GB / Higher	10
2	Licensed Graphics Software	For each PC
3	USB	2
4	Deployment of LAN	

3. Lis	3. List of consumeable items required (For five students)				
S. No	Consumeable Items	Quantity			
1	CD/DVD	10			





ASSESSMENT MATERIAL

EVIDENCE GUIDE

Qualification

Computer Graphics -

Motion CS Code: Level: 4 Credit: 3 Version: 1

CONTENTS

COMMUNICATION WITH OTHERS

	Candidate Assessment Assessor Judgment Guide List of required tools/ equip	ment, material and context of assessment		
ASSESSMENT AND ASSESSOR	Competent	Not Yet Competent		
DETAILS	Assessment	Re-Assessment		
	Assessor's Name	Assessor's Code	e	
	Assessor's Signature	Date	DD MM YYYY	
CANDIDATE DETAILS	Candidate's Name	First Name Las	st Name	
	Father's Name			
	Institute Name and District			
	CNIC/BFORM #			
	Registration Number issued by Assessment Body			
	Gender	Male Female Transgender		
	Candidate's Consent	I agree to the time and date of the assessment of the assessment. I fully understand my rights		
	Candidate's Signature			
ASSESSMENT RESULTS SUMMARY FORM	You can use this coversheet as a	n Assessment Results Summary Form. Simply pos coversheet to NAVTTC	st a photocopy of this completed	
NAVTTC OFFICE ONLY	1. DATE FORM RECEIVED: DD MM	2. DATE ENTERED INTO DATABASE:	DD MM YYYY	

1. Assessment Summary and Record

ASSESSMENT SUMMARY & RECORD

ACTIVITY		MET	HOD		DESIRED OUTCOMES		ULT
NATURE OF ACTIVITY	WRITTEN	ORAL	PORTFOLIO	OBSERVATION	DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: COMMUNICATION WITH OTHERS	COMPETENT	NOT YET COMPETENT
Practical Skill Demonstration				✓	Demonstrate a dialogue between Candidate and Interviewer.		
Knowledge Assessment	✓	✓			Answer all questions your assessor may have during the practical assessment		
Other Requirements					• N/A		

CANDIDATE ASSESSMENT

Candidate's Name	Father's Name

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete the following tasks within **two hours** timeframe:

- Demonstrate a dialogue between Candidate and Interviewer.
 - ✓ Apply 7Cs of communication to exchange information.

ACTIVITIES	CANDIDATE RESPONSE
1. Complete practical task of communication with others under observation by an assessor	 During a practical assessment, under observation by an assessor, I will correctly: Demonstrate a dialogue between Candidate and Interviewer. ✓ Communicate with Interviewer. ✓ Use understandable, simple and clear words with the interviewer. ✓ Speak with clarity and enthusiasm. ✓ Negotiate with interviewer about time and salary in a positive way. ✓ Respond in respective way. ✓ Listen the Interviewer with patience. ✓ Show confidence about my skills. ✓ Maintain eye contact and facial expression: ✓ Pay attention and focus on the interviewer's queries. ✓ Explain the queries with specific examples.
2. Other requirements	• N/A
3. Answer any questions your assessor may have during the practical assessment	My answers to questions are correct and demonstrate my understanding of the topics and their application.

ASSESSOR JUDGEMENT GUIDE

Candidate's Name .	Father's Name
INSTRUCTIONS FOR ASSESSOR	This section contains minimum evidence requirements. Oral questioning may be used to clarify candidate understanding of the topic and its application.

ACTIVITIES	MINIMUM EVIDENCE REQUIRED	YES	NO	ASSESSOR COMMENTS
Complete practical task of communication with others observation by an assessor	During a practical assessment, under observation by an assessor, the candidate correctly carried out the following tasks:			
Demonstrate a dialogue between Candidate and	Used understandable, simple and clear words with the interviewer.			
Interviewer.	Spoke with clarity and enthusiasm.			
	Negotiated with interviewer about time and salary in a positive way.			
	Responded in respective way to attract the interviewer.			
	Listened the Interviewer with patience.			
	Shown confidence to convince the interviewer about skills.			
	Maintained eye contact and facial expression to communicate with the interviewer.			
	Paid attention and focus to understand the interviewer's queries.			
	Explained the queries with specific examples			
2. Other requirements	N/A			

3. Answer any questions the	Candidate's answers to questions are correct and demonstrate understanding of the topics and their application.		
assessor may have during the practical assessment	Assessor to document below all questions asked and candidate answers. Use extra sheets if required and attach.		
ussessment	answers. Ose extra streets in required and attach.		

LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

	This section contains information regarding;
INSTRUCTION	 Context of the assessment List of required tools and equipment.
	List of consumable items required during the service
Context of Assessment	This task will be performed in real time environment.

2. Lis	2. List of tools and equipment required (for five candidates)					
S. No	Items	Quantity				
1	A4 size pages	25				
2	Pen	5				
3						

3. List of consumable items required (for five candidates)					
S. No	Items	Quantity			
1		0			
2		0			
3		0			





ASSESSMENT MATERIAL **EVIDENCE GUIDE** Qualification **COMPUTER GRAPHICS (MOTION) Graphic Designing Motion CS Code** Level: 4 Credit: 80 Version: 1 CONTENTS 1. Assessment Summary and Record 2. Candidate Assessment 3. Assessor Judgement Guide 4. List of required tools/ equipment, material and context of assessment ASSESSMENT AND Competent **Not Yet Competent ASSESSOR DETAILS** Assessment Re-Assessment Assessor's Code Assessor's Name: Assessor's Signature Date DD MM YYYY CANDIDATE Candidate's Name: **DETAILS** First Name Last Name Father's Name Institute Name and District CNIC/BFORM # Registration Number issued by Assessment Body Male Female I Transgender Gender Candidate's Conscent I agree to the time and date of the assessment and am aware of the requirements of the assessment. I fully understand my rights of appeal. Candidate's Signature: **ASSESSMENT** You can use this coversheet as an Assessment Results Summary Form. Simply post a photocopy of this completed **RESULTS** coversheet to NAVTTC **SUMMARY FORM NAVTTC OFFICE** 2. DATE ENTERED INTO

ONLY

1. DATE FORM

RECEIVED:

DATABASE:

ASSESSMENT SUMMARY & RECORD

CANDIDATE NAME: FATHER NAME:							
ACTIVITY		ı	METHOD DESIRED OUTCOMES		RES	ULT	
NATURE OF ACTIVITY	WRITTEN	ORAL	OBSERVATION	PORTFOLIOS	DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: COMPUTER GRAPHICS(MOTION)	COMPETENT	NOT YET COMPETENT
Practical skill Demonstration			✓		 Design Bannner of Size 960 x 350 Pixels for Government Institute of Information Technology with the following information. Design templete attached in Annuxure-A 		
Knowledge Assessment	√	√			Answer all questions your assessor may have during the practical assessment		
Other Requitrements				✓	• N/A		

CANDIDATE ASSESSMENT

Candidate Name: Father Name:

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete the following tasks within 4 HOURS timeframe:

Design **Bannner of Size 960 x 350 Pixels** for Government Institute of Information Technology with the following information. Design templete attached in **Annuxure-A**

- Institute Name: Government Institute of Information technology
- Admission Spring 2016
- Deploma Program
 - o DIT
 - o DCHNE
 - o DOM
 - o DCO
- Short Courses
 - o Computer Graphics Designing
 - o CCA
 - Spoken English
 - Hardware Technician
 - Call Center
 - AutoCAD
- Last Date of Admission
 - o 8 Feb 2016
 - O Class Starts: 1March 2016
- Tution Fees
 - o DIT: 5400/-
 - o DCHNE: 5400/-
 - o DOM/DCO: 4600/-
 - O CCA/Hardware Technician: 3030/-
 - o Spoken: 3400/-
- Tuttion Fee Waiver
 - 50% fee Concession for Brother/sister
 - Fee Concession belongs to Poor Family
- Institute Picture and Logo Attached in Annuxure-B
- Institute Logo and TEVTA logo Attached in Annuxure-C
- Institute Logo should be mentioned top left corner and TEVTA Logo top right corner of the Banner
- Contact
 - o Address: Government Institute of Information Technology, Kohati Bazar , Rawalpindi
 - o **Phone Number**: 051-5761270-1
 - o **Web:** www.giitrwp.edu.pk

ACTIVITIES	CANDIDATE RESPONSE
1. Complete practical task graphics designer (Motion) under observation by an assessor	 During a practical assessment of four hours, under observation by an assessor, I will correctly: Design Banner of Size 960 x 350 Pixels for Government Institute of Information Technology with the following critera Scan the Attached Logo to redesign it in Illustrator. Scan and edit the attached Design to redesign the Aid as per requirements. Apply size for banner as per requirements. Apply Logo Resolution: 1000DPI to maintain the quality of an image. Use Serif Font for heading to visualize the font effectively. Use Sans Serif Font for short description to visualize the font effectively. Apply Animation to the Name of the Institute and "Admission Spring 2016" by using Flash as shown in Annexure-A. Add animation and sound effects to courses in circle as shown in the Annexure-A. Apply Institute logo in top left corner while TEVTA logo in top right corner of the Banner Use gradient in background to give different perspectives to objects in design. Apply texture effect to an objects. Apply Color Theory to an objects and text. Apply Typography to define font family. Provide a color print to validate visualization.
2. Other Requitrements	N/A
2. Answer any questions your Assessor may have during the practical assessment	My answers to questions are correct and demonstrate my understanding of the topics and their application:

ASSESSOR JUDGEMENT GUIDE

Candidate Nan	me:	Father Name:					
INSTRUCTION FOR ASSESSO		This section contains model answers and/or minimum evidence requirements Oral questioning may be used to clarify candidate understanding of the topic and its application.					
ACTIVITIES		MINIMUM EVIDENCE REQUIRED	YES/NO ASSESSOR COMMENTS				
Completes practical ta of graphics designer motion und observatio an assesso	ask s der on by	During a practical assessment, under observation by an assessor, the candidate correctly carried out the following tasks:					
	-	Scanned the Attached Logo to redesign it in Illustrator					
		Scanned and edit the attached Design to redesign the Aid as per requirements Applied size for Banner as per requirement Aid			-		
		Applied Logo Resolution : 1000DPI to maintain the quality of an image			_		
		Used Serif Font for heading to visualize the font effectively					
		Using sans serif font for short description to visualize the font effectively					
		Applied Institute logo in top left corner while TEVTA logo in top right corner of the Banner					
		Used gradient in background to give different perspectives to objects in design					
		Applied texture effect to an objects					
		Applied Color Theory to an objects and text					
		Applied Typography to define font family					
		Provided a color print to validate visualzation					
		Applied Animation to the Name of the Institute and " Admission Spring 2016" by using Flash as shown in Annexure-A.					
		Added animation and sound effects to courses in circle as shown in the Annexure-A .					
1. Any other requirement	nts	N/A					

2.	Answer any	Candidate's answers to questions are correct and demonstrate		
	questions their	Candidate's answers to questions are correct and demonstrate understanding of the topics and their application.		
	assessor may			
	have during the	Assessor to document below all questions asked and candidate		
	practical	answers. Use extra sheets if required and attacched.		
	assessment			

LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

instrcutions	This section contains information regarding; ✓ Context of the assessment ✓ List of required tools and equipments. ✓ List of consumeable items required during the service
Context of Assessment	This task will be performed in real time
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	

	PC	5
2	Color Printer	1
3	Licensed Graphics Software Adobe Photoshop Adobe Premiere Final Cut Pro Adobe Illustrator Adobe InDesign Corel Draw	In each PC

3. Lis	3. List of consumeable items required (For five students)						
S. No	Consumeable Items	Quantity					
1	A4 Size Pages	10					
		_					

Annaxure -A



TVET RSP does not secure copyright of these pictures

Annaxure-B

Institute Picture



Annaxure - C

Institute Logo



TEVTA Logo



National Vocational and Technical Training Commission (NAVTTC)

- +92 51 9044 04
- 🖄 info@navttc.org
- www.navttc.org