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Norwegian Embassy
Islamabad



MEDIA DEVELOPER



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ASSESSMENT PACKAGE
National Vocational Certificate Level 4

Version 1 - November, 2019



Implemented by
giz Deutsche Gesellschaft
für Internationale
Zusammenarbeit (GIZ) GmbH

Published by

National Vocational and Technical Training Commission
Government of Pakistan

Headquarter

Plot 38, Kirthar Road, Sector H-9/4, Islamabad, Pakistan
www.navttc.org

Responsible

Director General Skills Standard and Curricula, National Vocational and Technical Training Commission
National Deputy Head, TVET Sector Support Programme, Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

Layout & design

SAP Communications

Photo Credits

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This document has been produced with the technical assistance of the TVET Sector Support Programme, which is funded by the European Union, the Federal Republic of Germany and the Royal Norwegian Embassy and has been commissioned by the German Federal Ministry for Economic Cooperation and Development (BMZ). The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH in close collaboration with the National Vocational and Technical Training Commission (NAVTTTC) as well as provincial Technical Education and Vocational Training Authorities (TEVTAs), Punjab Vocational Training Council (PVTC), Qualification Awarding Bodies (QABs)s and private sector organizations.

Document Version

November, 2019
Islamabad, Pakistan

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ASSESSMENT PACKAGE
National Vocational Certificate Level 4

Version 1 - November, 2019

Title of Qualification: Videography	CS Code:	Level: 4	Version: 1
Competency Standard Title: Videography	Assessment Date (DD/MM/YY):		

Candidate Details	Name:
	Registration/Roll Number:
Guidance for Candidate	<p>To meet this standard, you are required to complete the following within the 3 Hours' time frame (for practical demonstration & assessment):</p> <ol style="list-style-type: none"> Assessment Task 1: Shoot a video of 20 minutes to produce 30sec promo/show reel on assessor's given subject <p>And complete:</p> <ol style="list-style-type: none"> Knowledge assessment test (Written or Oral) Portfolios at the time of assessment (if any)

<p>Minimum Evidence Required</p>	<p>During a practical assessment, under observation by an assessor, you will complete:</p> <p>Shoot a video of 20 minutes to produce 30sec promo/show reel on assessor's given subject</p> <p>Performance Criteria 1: Draft Idea/storyboard for promo/show reel on assessor's given subject</p> <p>Performance Criteria 2: Draw thumbnail sketches as per storyboard</p> <p>Performance Criteria 3: Write Script as per storyline and script duration</p> <p>Performance Criteria 4: Prepare set designing as per video shoot</p> <p>Performance Criteria 5: Identify and select props as per set design</p> <p>Performance Criteria 6: Evaluate types of light for video shoot</p> <p>Performance Criteria 7: Measure intensity of light at the video shoot location</p> <p>Performance Criteria 8: Set light equipment & accessories for video shoot as per light plan</p> <p>Performance Criteria 9: Develop light pattern for video shoot</p> <p>Performance Criteria 10: Adjust Reflected light for video shoot</p> <p>Performance Criteria 11: Select camera, lenses equipment and accessories as per video shoot</p> <p>Performance Criteria 12: Set camera location and angles as per video shoot</p> <p>Performance Criteria 13: Compose wide, medium and close-up frame for video shoot</p> <p>Performance Criteria 14: Set leading lines for video shoot</p> <p>Performance Criteria 15: Adjust depth of field as per video shoot</p> <p>Performance Criteria 16: Apply composition rules for video shoot</p> <p>Performance Criteria 17: Set white balance/Kalvin as per video shoot</p> <p>Performance Criteria 18: Adjust Gain DB or ISO as video shoot</p> <p>Performance Criteria 19: Set Shutter speed as per video shoot</p> <p>Performance Criteria 20: Adjust Iris or Aperture as per video shoot</p> <p>Performance Criteria 21: Use filters as per video shoot</p> <p>Performance Criteria 22: Set aspect ratio for video shoot</p> <p>Performance Criteria 23: Set resolution and frame rate as per video shoot</p> <p>Performance Criteria 24: Set audio panel & mic with camera as per video shoot</p> <p>Performance Criteria 25: Set focus as per video shoot</p> <p>Performance Criteria 26: Use variation of shoots</p> <p>Performance Criteria 27: Take test shoot</p> <p>Performance Criteria 28: Preview the test shot</p> <p>Performance Criteria 29: Capture final video as per video shoot</p> <p>.....</p>
	<p>Portfolios required at the time of assessment (if any) for Videography</p> <p>Performance criteria 1 for the evaluation of portfolio</p> <p>.....</p>

Continued on following page

Assessors Judgment Guide (to be completed by the Assessor and signed both by the assessor and the candidate after the assessment)

Candidate Details	Name: Registration/Roll Number: Candidate Signature:.....
Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor: Assessor's code: Signature of the Assessor:.....

Assessment Summary (to be filled by the assessor)							
Activity	Method					Result	
Nature of Activity	Written	Oral	Observation	Portfolio	Role Play	Competent	Not Yet Competent
Practical Skill Demonstration			✓				
Knowledge Assessment	✓	✓					
Other Requirement				✓			
Each Assessment Task (with performance criteria)							

Assessment Task 1		Description of assessment task 1 Shoot a video of 20 minutes to produce 30sec promo/show reel on assessor's given subject		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Draft Idea/storyboard for promo/show reel on assessor's given subject			
2	Performance Criteria 2: Draw thumbnail sketches as per storyboard			
3	Performance Criteria 3: Write Script as per storyline and script duration			
4	Performance Criteria 4: Prepare set designing as per video shoot			
5	Performance Criteria 5: Identify and select props as per set design			
6	Performance Criteria 6: Evaluate types of light for video shoot			
7	Performance Criteria 7: Measure intensity of light at the video shoot location			
8	Performance Criteria 8: Set light equipment & accessories for video shoot as per light plan			
9	Performance Criteria 9: Develop light pattern for video shoot			
10	Performance Criteria 10: Adjust Reflected light for video shoot			
11	Performance Criteria 11: Select camera, lenses equipment and accessories as per video shoot			
12	Performance Criteria 12: Set camera location and angles as per video shoot			
13	Performance Criteria 13: Compose wide, medium and close-up frame for video shoot			
14	Performance Criteria 14: Set leading lines for video shoot			
15	Performance Criteria 15: Adjust depth of field as per video shoot			
16	Performance Criteria 16: Apply composition rules for video shoot			
17	Performance Criteria 17: Set white balance/Kalvin as per video shoot			
18	Performance Criteria 18: Adjust Gain DB or ISO as video shoot			
19	Performance Criteria 19: Set Shutter speed as per video shoot			
20	Performance Criteria 20: Adjust Iris or Aperture as per video shoot			
21	Performance Criteria 21: Use filters as per video shoot			
22	Performance Criteria 22: Set aspect ratio for video shoot			
23	Performance Criteria 23: Set resolution and frame rate as per video shoot			

24	Performance Criteria 24: Set audio panel & mic with camera as per video shoot			
25	Performance Criteria 25: Set focus as per video shoot			
26	Performance Criteria 26: Use variation of shoots			
27	Performance Criteria 27: Take test shoot			
28	Performance Criteria 28: Preview the test shot			
29	Performance Criteria 29: Capture final video as per video shoot			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Portfolio (if any)		Description of portfolio Log book of practical work for videography		
Current <input type="checkbox"/>	Sufficient <input type="checkbox"/>	Authentic <input type="checkbox"/>	Valid <input type="checkbox"/>	Reliable <input type="checkbox"/>
Portfolio meet the following performance standards:		Yes	No	Remarks
1	Performance criteria 1: Log book of practical work for videography			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Title of Qualification: Videography	CS Code: 0211001002	Level: 2	Version: 1
Competency Standard Title: Manage Videography Project	Assessment Date (DD/MM/YY):		

Guidance for Candidate	To complete your assessment for this Competency Standard, you need to answer the questions on the following pages successfully.
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Assessors Guide (to be completed by the Assessor and signed both by the assessor and the candidate after the assessment)

Candidate Details	Name: Registration/Roll Number: Candidate Signature:.....
Written Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor: Assessor's code: Signature of the Assessor:.....

Title of Qualification: Videography	CS Code:	Level: 2	Version: 1
Competency Standard Title: Manage Videography Project	Assessment Date (DD/MM/YY):		

WRITTEN ASSESSMENT

Question	Candidate's answer
1. How the research is perform for a videography project?	Through internet, site visit, digital archive library, literature review, interview.
2. Which one is not relevant factor for videography feasibility plan?	A. Budget B. Timeline C. Storyboard D. Video Editing
3. What is data Archive?	
4. What is importance of managing data archive?	
5. What is log book?	a.
6. What is Reece?	a.
7. What are the important factor for developing video project concept?	b.
	c.

Title of Qualification: Videography	CS Code: 0211001003	Level: 2	Version: 1
Competency Standard Title: Develop Storyboard	Assessment Date (DD/MM/YY):		

Guidance for Candidate	To complete your assessment for this Competency Standard, you need to answer the questions on the following pages successfully.
------------------------	--

Assessors Guide (to be completed by the Assessor and signed both by the assessor and the candidate after the assessment)

Candidate Details	Name: Registration/Roll Number: Candidate Signature:.....
Written Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor: Assessor's code: Signature of the Assessor:.....

Title of Qualification: Videography	CS Code:	Level: 2	Version: 1
Competency Standard Title: Develop Storyboard	Assessment Date (DD/MM/YY):		

WRITTEN ASSESSMENT

Question	Candidate's answer
8. What is storyboard?	A storyboard is a visual outline for a video sequence. It conveys what happens in the video, from beginning to end.
9. What are the main steps in creating storyboard? 10. What should be included in a storyboard?	Project name: Include the name of your film or project. ... Production Company: Include the name of your production company or your name as the filmmaker. ... Scene: Include the scene number to allow you to sort the scene and match it to the scene script when filming.
11. What is the purpose of a storyboard?	A storyboard is a graphic organizer in the form of illustrations or images displayed in sequence for the purpose of pre-visualizing a motion picture, animation, motion graphic or interactive media sequence.
12. What are the benefits of creating a storyboard?	Storyboard makes it easier for the production team to integrate various elements such as the content, graphics and animation to create the final video.
13. How are storyboards organized?	Answers: <ul style="list-style-type: none"> • Chronologically. • It doesn't matter, as long as arrows are used. • They are not organized. • In a circular fashion.
14. Digital stories can be presented in which of the following ways?	<ul style="list-style-type: none"> • Slide show presentations • Videos • All of the above. • None of the above
15. True or False: Text and pictures are involved in the creation of a storyboard.	<ul style="list-style-type: none"> • True • False

Question	Candidate's answer
16. Why create a storyboard?	<ul style="list-style-type: none">• It helps you to visualize your idea for a video.• It serves as a guide for all the production personnel to follow in shooting the video.• It allows you to experiment with alternative ideas before committing anything to tape.• All the above.

Title of Qualification: Videography	CS Code: 0211001004	Level: 2	Version: 1
Competency Standard Title: Set Videography Composition	Assessment Date (DD/MM/YY):		

Guidance for Candidate	To complete your assessment for this Competency Standard, you need to answer the questions on the following pages successfully.
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Assessors Guide (to be completed by the Assessor and signed both by the assessor and the candidate after the assessment)

Candidate Details	Name: Registration/Roll Number: Candidate Signature:.....
Written Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor: Assessor's code: Signature of the Assessor:.....

Title of Qualification: Videography	CS Code:	Level: 2	Version: 1
Competency Standard Title: Set Videography Composition	Assessment Date (DD/MM/YY):		

WRITTEN ASSESSMENT

Question	Candidate's answer
17. What is shot composition?	Shot Composition. The phrase " shot composition " refers to the art and practice of arranging the visual elements on the screen so that they communicate your intended message clearly.
18. Why is shot composition important?	Composition is a way of guiding the viewer's eye towards the most important elements of your work
19. What are the basic types of video composition?	<ul style="list-style-type: none"> • Wide frame • Mid frame • Close frame
20. What is rule of third?	<ul style="list-style-type: none"> • The basic principle behind the rule of thirds is to imagine breaking an image down into thirds (both horizontally and vertically) so that you have 9 parts.
21. Why do we use tripod?	A tripod helps stable the camera and ensure sharp pictures.
22. What is Pan-Tilt-Zoom camera?	A pan-tilt-zoom camera (PTZ camera) is a camera that is capable of remote directional and zoom control. In television production.
23. Explain the PAN-TILT-ZOOM	PAN Left Right TILT Up Down ZOOM In Out
24. What is hard light?	Hard light is a direct light which offends in eyes, it casts strong, well defined shadows.

Question	Candidate's answer
25. How do we soften the Light?	By using: <ul style="list-style-type: none">• Butter paper• White curtain• Thermopol sheet• White wall
26. What is harsh lighting?	Harsh lighting is very bright, directional light , typically found during mid-day. It casts strong shadows with much defined lines onto your subjects.

Title of Qualification: Videography	CS Code: 0211001005	Level: 2	Version: 1
Competency Standard Title: Shoot Video	Assessment Date (DD/MM/YY):		

Guidance for Candidate	To complete your assessment for this Competency Standard, you need to answer the questions on the following pages successfully.
------------------------	--

Assessors Guide (to be completed by the Assessor and signed both by the assessor and the candidate after the assessment)

Candidate Details	Name: Registration/Roll Number: Candidate Signature:.....
Written Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor: Assessor's code: Signature of the Assessor:.....

Title of Qualification: Videography	CS Code:	Level: 2	Version: 1
Competency Standard Title: Shoot Video	Assessment Date (DD/MM/YY):		

WRITTEN ASSESSMENT

Question	Candidate's answer
27. Define DB?	It generally increase the sensitivity of light.
28. What are the essential equipment for shooting video?	<ul style="list-style-type: none"> • Video Camera. The video camera is the star of your filmmaking gear. ... • Lens. ... • Tripod or Camera Rig. ... • Lighting Gear. ... • Microphone Kit. ... • Portable Digital Audio Recorder. ... • Headphones. ... • File Storage Devices.
29. What is difference between Shutter speeds and Aperture in video?	<ul style="list-style-type: none"> • Shutter speed allow more light into the camera sensor and aperture is a hole within a lens, through which light travels into the camera body.
30. What is white balance in videography??	White balance is a feature many digital cameras and video cameras use to accurately balance color.
31. What is focus in video?	The ability to manually focus your camera is a critical skill at any level of video
32. What is ND filter?	Neutral Density filter to control shutter speed in video . For videographers, neutral density filters are an indispensable part of their camera lens.
33. What is the difference between CCD and CMOS sensor?	CMOS sensors are much less expensive to manufacture than CCD sensors . Both CCD (charge-coupled device) and CMOS (complementary metal-oxide semiconductor) image sensors start at the same point -- they have to convert light into electrons.

Question	Candidate's answer
34. What is different between prime and zoom lenses?	<p>Prime lenses have a fixed focal length, they can't zoom.</p> <p>Zoom lenses have the obvious advantage of zooming in and out.</p>
35. What are the different modes of auto and manual video professional and semiprofessional camera?	<p>Camera Modes</p> <ol style="list-style-type: none"> 1. Auto Mode. Automatic Exposure the camera chooses the optimum shutter speed, aperture, ISO and flash settings for shot. ... 2. Portrait Mode. ... 3. Macro Mode. ... 4. Landscape Mode. ... 5. Sports Mode. ... 6. Night Portrait Mode. ... <p>Advanced Camera Modes.</p>

Title of Qualification: Videography	CS Code: 0211001000	Level: 2	Version: 1
Competency Standard Title: Set up light, equipment & accessories for videography	Assessment Date (DD/MM/YY):		

Guidance for Candidate	To complete your assessment for this Competency Standard, you need to answer the questions on the following pages successfully.
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Assessors Guide (to be completed by the Assessor and signed both by the assessor and the candidate after the assessment)

Candidate Details	Name: Registration/Roll Number: Candidate Signature:.....
Written Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor: Assessor's code: Signature of the Assessor:.....

Title of Qualification: Videography	CS Code:	Level: 2	Version: 1
Competency Standard Title: Set up light, equipment & accessories for videography	Assessment Date (DD/MM/YY):		

WRITTEN ASSESSMENT

Question	Candidate's answer
36. What are the types of Light used in videography?	<ul style="list-style-type: none"> • Tungsten Light (Continuous Light) • Florescent Light • LED Light
37. What is three point lighting used in videography?	<ul style="list-style-type: none"> • Key Light • Fill Light • Back Light
38. How do you Measure intensity of light on location?	<ul style="list-style-type: none"> • Through Light Meter
39. How do you create color light effects on the location?	<ul style="list-style-type: none"> • Use gel paper and Lights
40. What is Key Light?	A key-light that produces the most amount of light and shines on your subject.
41. What is Fill Light?	A fill-light that 'fills' in any shadows left by the key-light.
42. What is Back Light?	A back light that beautifies the image with a soft glow on the back of the subject's head/shoulders.
43. What is hard light?	Hard light is a direct light which offends in eyes, it casts strong, well defined shadows.

Question	Candidate's answer
44. How do we soften the Light?	By using: <ul style="list-style-type: none">• Butter paper• White curtain• Thermopol sheet• White wall
45. What is harsh lighting?	Harsh lighting is very bright, directional light , typically found during mid-day. It casts strong shadows with much defined lines onto your subjects.

Title of Qualification: Audio/Video Editor	CS Code: 021100991S	Level: 2	Version: 1
Competency Standard Title: Develop Library	Assessment Date (DD/MM/YY):		

Guidance for Candidate	To complete your assessment for this Competency Standard, you need to answer the questions on the following pages successfully.
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Assessors Guide (to be completed by the Assessor and signed both by the assessor and the candidate after the assessment)

Candidate Details	Name: Registration/Roll Number: Candidate Signature:.....
Written Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor: Assessor's code: Signature of the Assessor:.....

Title of Qualification: Audio/Video Editor	CS Code:	Level: 2	Version: 1
Competency Standard Title: Develop Library	Assessment Date (DD/MM/YY):		

WRITTEN ASSESSMENT

Question	Candidate's answer
46. What is script and Storyboard?	<p>The most important part of creating a video is the story. We write scripts based on the brand's creative strategy, that speaks to their right target market. Communicating a clear message through beautiful striking visuals is the key.</p> <p>Storyboards help us as much as they help our clients. We create storyboards, from very rough and quick sketches to extremely detailed visuals. Everyone involved can picture the same final result, which makes it easier for the team to produce the best work they can.</p>
47. What is Library/Archive? And Importance of Developing Library.	<p>The Library allows you to add and store media, it reduces the chance of data loses and also saves time instead of searching files from other locations.</p> <p>Data stored in a library are available to everyone that has access to that same library, even if they have not saved data/footages with help of library. Further data can be added, shared, and reused with ease of search.</p> <p>Libraries are also useful even if one person is doing all the work because they simplify the process of moving files between applications on the same machine.</p>
48. What is Video Log Sheet?	<p>During a shoot, we capture a lot of footage. Because of some mistakes or because to take a few extra shots for safety, we end up with several versions of the same angle or shot. During editing, these shots will look similar, which makes it hard to know which shot was the one you liked the best.</p> <p>For this reason, we make notes about each shot captured on a shot log sheet, which makes editing much easier and ensures you don't miss the best take from each angle.</p>
49. Importance of Labeling and tagging of Tapes and data.	<p>Labeling and tagging video tapes make it easier to find desire data later. It saves time.</p>

Question	Candidate's answer
50. What does VTR Stands for ?	Video Tape Recorder, used to capture /grab audio and video from magnetic tapes.
51. we can capture audio and video separately	a. True b. false
52. Log sheets saves time	a. False b. True
53. Previewing footage after capturing is not important.	a. True b. False
54. Unused footages are useless, they can be destroyed after project completion.	a. True b. False

Title of Qualification: Videographer	CS Code: 0211001002	Level: 4	Version: 1
Competency Standard Title: Manage Videography Project	Assessment Date (DD/MM/YY):		

Candidate Details	Name: Registration/Roll Number:
Guidance for Candidate	<p>To meet this standard, you are required to complete the following within the 2 days frame (for practical demonstration & assessment):</p> <p>Assessment Task 1: Perform research on the given topic by assessors. Assessment Task 2: Prepare Project Timeline of the given topic by assessors.</p> <p>And complete:</p> <p>4. Knowledge assessment test (Written or Oral) 5. Portfolios at the time of assessment (if any)</p>
Minimum Evidence Required	<p>During a practical assessment, under observation by an assessor, you will complete:</p> <p>Perform research on the given topic by assessors.</p> <p>Performance Criteria 1: Gather information on the given topic Performance Criteria 2: Prepare notes on the given topic Performance Criteria 3: Prepare project feasibility plan</p>
	<p>During a practical assessment, under observation by an assessor, you will complete:</p> <p>Prepare Project Timeline on the given topic by assessors.</p> <p>Performance Criteria 1: Determine duration and sequencing. Performance Criteria 2: Prepare project work breakdown chart Performance Criteria 3: Prepare key activity schedule Performance Criteria 4: Prepare Gantt chart for project</p>
	<p>Portfolios required at the time of assessment (if any) for</p> <p>Performance criteria 1: Log book of practical work for Manage Videography Project </p>

Continued on following page

Assessors Judgment Guide (to be completed by the Assessor and signed both by the assessor and the candidate after the assessment)

Candidate Details	Name: Registration/Roll Number: Candidate Signature:.....
Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor: Assessor's code: Signature of the Assessor:.....

Assessment Summary (to be filled by the assessor)							
Activity	Method					Result	
Nature of Activity	Written	Oral	Observation	Portfolio	Role Play	Competent	Not Yet Competent
Practical Skill Demonstration			✓				
Knowledge Assessment	✓	✓					
Other Requirement				✓			
Each Assessment Task (with performance criteria)							
Assessment Task 1			Description of assessment task 1 Perform research on the given topic by assessors.				
During the practical assessment, candidate demonstrated the following:					Yes	No	Remarks
1	Performance Criteria 1: Gather information on the given topic						
2	Performance Criteria 2: Prepare notes on the given topic						
3	Performance Criteria 3: Prepare project feasibility plan						
Competent <input type="checkbox"/>			Not Yet Competent <input type="checkbox"/>				

Assessment Task 2		Description of assessment task 2 Prepare Project Timeline on the given topic by assessors.		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Determine duration and sequencing.			
2	Performance Criteria 1: Prepare project work breakdown chart			
3	Performance Criteria 1: Prepare key activity schedule			
4	Performance Criteria 1: Prepare Gantt chart for project			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Portfolio 1		Description of portfolio Logbook of practical work on Manage Videography Project			
Current <input type="checkbox"/>		Sufficient <input type="checkbox"/>	Authentic <input type="checkbox"/>	Valid <input type="checkbox"/>	Reliable <input type="checkbox"/>
Portfolio meet the following performance standards:		Yes	No	Remarks	
1	Performance criteria 1 for the evaluation of portfolio: Log book of practical work for Manage Videography Project				
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>			

Title of Qualification: Videographer	CS Code: 0211001003	Level: 4	Version: 1
Competency Standard Title: Develop Storyboard	Assessment Date (DD/MM/YY):		

Candidate Details	Name: Registration/Roll Number:
Guidance for Candidate	<p>To meet this standard, you are required to complete the following within the 1 day time frame (for practical demonstration & assessment):</p> <p>6. Assessment Task 1: Create concept for video shoot of a product as per instructions given by assessors</p> <p>7. Assessment Task 2: Develop script as per developed concept</p> <p>And complete:</p> <p>8. Knowledge assessment test (Written or Oral)</p> <p>9. Portfolios at the time of assessment (if any)</p>
tct Minimum Evidence Required	<p>During a practical assessment, under observation by an assessor, you will complete:</p> <p>Create concept for video shoot of a product as per instructions given by assessors</p> <p>Performance Criteria 1: Identify video shoot requirement as per product</p> <p>Performance Criteria 2: Draft Idea</p> <p>Performance Criteria 3: Draw thumbnail sketches for storyline</p> <p>Performance Criteria 4: Develop characters for concept</p> <p>Performance Criteria 5: Prepare location list for storyline</p> <p>Performance Criteria 6: Allocate scene/footage time to characters</p>
	<p>During a practical assessment, under observation by an assessor, you will complete:</p> <p>Develop script as per developed concept</p> <p>Performance Criteria 1: Identify Script duration as per storyline</p> <p>Performance Criteria 2: Collect data for script</p> <p>Performance Criteria 3: Select words as per concept & Storyline</p> <p>Performance Criteria 4: Write Script as per storyline and script duration</p>
	<p>Portfolios required at the time of assessment (if any) for</p> <p>Performance criteria 1: Log book of practical work for Develop Storyboard</p>

Continued on following page

Assessors Judgment Guide (to be completed by the Assessor and signed both by the assessor and the candidate after the assessment)

Candidate Details	Name: Registration/Roll Number: Candidate Signature:.....
Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor: Assessor's code: Signature of the Assessor:.....

Assessment Summary (to be filled by the assessor)							
Activity	Method					Result	
	Written	Oral	Observation	Portfolio	Role Play	Competent	Not Yet Competent
Nature of Activity							
Practical Skill Demonstration			✓				
Knowledge Assessment	✓	✓					
Other Requirement				✓			
Each Assessment Task (with performance criteria)							
Assessment Task 1			Description of assessment task 1 Create concept for video shoot of a product as per instructions given by assessors				
During the practical assessment, candidate demonstrated the following:					Yes	No	Remarks
1	Performance Criteria 1: Identify video shoot requirement as per product						
2	Performance Criteria 2: Draft Idea						
3	Performance Criteria 3: Draw thumbnail sketches for storyline						
4	Performance Criteria 4: Develop characters for concept						
5	Performance Criteria 5: Prepare location list for storyline						
6	Performance Criteria 6: Allocate scene/footage time to characters						
Competent <input type="checkbox"/>			Not Yet Competent <input type="checkbox"/>				

Assessment Task 2		Description of assessment task 2 Develop script as per developed concept		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Identify Script duration as per storyline			
2	Performance Criteria 2: Collect data for script			
3	Performance Criteria 3: Select words as per concept & Storyline			
4	Performance Criteria 4: Write Script as per storyline and script duration			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Portfolio 1		Description of portfolio Logbook of practical work on Develop Storyboard		
Current <input type="checkbox"/>	Sufficient <input type="checkbox"/>	Authentic <input type="checkbox"/>	Valid <input type="checkbox"/>	Reliable <input type="checkbox"/>
Portfolio meet the following performance standards:		Yes	No	Remarks
1	Performance criteria 1 for the evaluation of portfolio: Log book of practical work for Develop Storyboard			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Title of Qualification: Videographer	CS Code: 0211001000	Level: 4	Version: 1
Competency Standard Title: Set up light, equipment & accessories for videography	Assessment Date (DD/MM/YY):		

Candidate Details	Name:
	Registration/Roll Number:
Guidance for Candidate	<p>To meet this standard, you are required to complete the following within 3 Hours' time frame (for practical demonstration & assessment):</p> <p>10. Assessment Task 1: Setup light, equipment & accessories for videography as per instructions given by assessors</p> <p>And complete:</p> <p>11. Knowledge assessment test (Written or Oral)</p> <p>12. Portfolios at the time of assessment (if any)</p>
Minimum Evidence Required	<p>During a practical assessment, under observation by an assessor, you will complete:</p> <p>Setup light, equipment & accessories for videography as per instructions given by assessors.</p> <p>Performance Criteria 1: Evaluate light for video shoot</p> <p>Performance Criteria 2: Measure intensity of light at the video shoot location</p> <p>Performance Criteria 3: Identify light's types on location</p> <p>Performance Criteria 4: Identify & select lights, equipment & accessories as per video shoot</p> <p>Performance Criteria 5: Prepare light plan for video shoot</p> <p>Performance Criteria 6: Set light equipment & accessories for video shoot as per light plan</p> <p>Performance Criteria 7: Develop light pattern for video shoot</p> <p>Performance Criteria 8: Adjust Reflected light for video shoot</p>
	<p>Portfolios required at the time of assessment (if any) for</p> <p>Performance criteria 1: Log book of practical work for Set up light, equipment & accessories for videography</p> <p>.....</p>

Continued on following page

Assessors Judgment Guide (to be completed by the Assessor and signed both by the assessor and the candidate after the assessment)

Candidate Details	Name: Registration/Roll Number: Candidate Signature:.....
Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor: Assessor's code: Signature of the Assessor:.....

Assessment Summary (to be filled by the assessor)							
Activity	Method					Result	
	Written	Oral	Observation	Portfolio	Role Play	Competent	Not Yet Competent
Nature of Activity							
Practical Skill Demonstration			✓				
Knowledge Assessment	✓	✓					
Other Requirement				✓			
Each Assessment Task (with performance criteria)							
Assessment Task 1			Description of assessment task 1 Setup light, equipment & accessories for videography as per instructions given by assessors.				
During the practical assessment, candidate demonstrated the following:					Yes	No	Remarks
1	Performance Criteria 1: Evaluate light for video shoot						
2	Performance Criteria 2: Measure intensity of light at the video shoot location						
3	Performance Criteria 3: Identify light's types on location						
4	Performance Criteria 4: Identify & select lights, equipment & accessories as per video shoot						
5	Performance Criteria 5: Prepare light plan for video shoot						
6	Performance Criteria 6: Set light equipment & accessories for video shoot as per light plan						
7	Performance Criteria 7: Develop light pattern for video shoot						
8	Performance Criteria 8: Adjust Reflected light for video shoot						
Competent <input type="checkbox"/>				Not Yet Competent <input type="checkbox"/>			

Portfolio 1		Description of portfolio Logbook of practical work on Set up light, equipment & accessories for Videography		
Current <input type="checkbox"/>		Sufficient <input type="checkbox"/>	Authentic <input type="checkbox"/>	Valid <input type="checkbox"/>
		Reliable <input type="checkbox"/>		
Portfolio meet the following performance standards:		Yes	No	Remarks
1	Performance criteria 1 for the evaluation of portfolio: Log book of practical work for Set up light, equipment & accessories for videography			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Title of Qualification: Videographer	CS Code: 0211001004	Level: 4	Version: 1
Competency Standard Title: Set Videography Composition	Assessment Date (DD/MM/YY):		

Candidate Details	Name: Registration/Roll Number:
Guidance for Candidate	<p>To meet this standard, you are required to complete the following within 3 hours' time frame (for practical demonstration & assessment):</p> <p>Assessment Task 1: Set Videography Composition as per instructions given by assessors</p> <p>And complete:</p> <p>13. Knowledge assessment test (Written or Oral)</p> <p>14. Portfolios at the time of assessment (if any)</p>
Minimum Evidence Required	<p>During a practical assessment, under observation by an assessor, you will complete:</p> <p>Set Videography Composition as per instructions given by assessors</p> <p>Performance Criteria 1: Prepare set designing as per video shoot</p> <p>Performance Criteria 2: Identify and select props as per set design</p> <p>Performance Criteria 3: Set camera location and angles as per video shoot</p> <p>Performance Criteria 4: Set aspect ratio for video shoot</p> <p>Performance Criteria 5: Compose wide, medium and close-up frame for video shoot</p> <p>Performance Criteria 6: Set leading lines for video shoot</p> <p>Performance Criteria 7: Adjust depth of field as per video shoot</p> <p>Performance Criteria 8: Apply composition rules for video shoot</p>
	<p>Portfolios required at the time of assessment (if any) for</p> <p>Performance criteria 1: Log book of practical work for Set Videography Composition</p> <p>.....</p>

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Assessors Judgment Guide (to be completed by the Assessor and signed both by the assessor and the candidate after the assessment)

Candidate Details	Name: Registration/Roll Number: Candidate Signature:.....
Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor: Assessor's code: Signature of the Assessor:.....

Assessment Summary (to be filled by the assessor)							
Activity	Method					Result	
	Written	Oral	Observation	Portfolio	Role Play	Competent	Not Yet Competent
Nature of Activity							
Practical Skill Demonstration			✓				
Knowledge Assessment	✓	✓					
Other Requirement				✓			
Each Assessment Task (with performance criteria)							
Assessment Task 1			Description of assessment task 1 Set Videography Composition as per instructions given by assessors				
During the practical assessment, candidate demonstrated the following:					Yes	No	Remarks
1	Performance Criteria 1: Prepare set designing as per video shoot						
2	Performance Criteria 2: Identify and select props as per set design						
3	Performance Criteria 3: Set camera location and angles as per video shoot						
4	Performance Criteria 4: Set aspect ratio for video shoot						
5	Performance Criteria 5: Compose wide, medium and close-up frame for video shoot						
6	Performance Criteria 6: Set leading lines for video shoot						
7	Performance Criteria 7: Adjust depth of field as per video shoot						
8	Performance Criteria 8: Apply composition rules for video shoot						
Competent <input type="checkbox"/>				Not Yet Competent <input type="checkbox"/>			

Portfolio 1		Description of portfolio Logbook of practical work on Set Videography Composition		
Current <input type="checkbox"/>		Sufficient <input type="checkbox"/>		Authentic <input type="checkbox"/>
		Valid <input type="checkbox"/>		Reliable <input type="checkbox"/>
Portfolio meet the following performance standards:		Yes	No	Remarks
1	Performance criteria 1 for the evaluation of portfolio: Log book of practical work for Set Videography Composition			
			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Title of Qualification: Videographer	CS Code: 0211001005	Level: 4	Version: 1
Competency Standard Title: Shoot Video	Assessment Date (DD/MM/YY):		

Candidate Details	Name: Registration/Roll Number:
Guidance for Candidate	<p>To meet this standard, you are required to complete the following within the 3 hours' time frame (for practical demonstration & assessment):</p> <p>15. Assessment Task 1: Shoot 15 minutes video as per subject given by assessors.</p> <p>And complete:</p> <p>16. Knowledge assessment test (Written or Oral)</p> <p>17. Portfolios at the time of assessment (if any)</p>
Minimum Evidence Required	<p>During a practical assessment, under observation by an assessor, you will complete:</p> <p>Shoot 15 minutes video as per subject given by assessors.</p> <p>Performance Criteria 1: Select camera, lenses equipment and accessories as per video shoot</p> <p>Performance Criteria 2: Identify lighting & exposure requirement as per video shoot</p> <p>Performance Criteria 3: Set white balance/Kalvin as per video shoot</p> <p>Performance Criteria 4: Adjust Gain DB or ISO as video shoot</p> <p>Performance Criteria 5: Set Shutter speed as per video shoot</p> <p>Performance Criteria 6: Adjust Iris or Aperture as per video shoot</p> <p>Performance Criteria 7: Use filters as per video shoot</p> <p>Performance Criteria 8: Apply camera setting as per video shoot</p> <p>Performance Criteria 9: Set resolution and frame rate as per video shoot</p> <p>Performance Criteria 10: Set audio panel & mic with camera as per video shoot</p> <p>Performance Criteria 11: Set focus as per video shoot</p> <p>Performance Criteria 12: Use variation of shoots</p> <p>Performance Criteria 13: Take test shoot</p> <p>Performance Criteria 14: Preview the test shot</p> <p>Performance Criteria 15: Capture final video as per video shoot</p>
	<p>Portfolios required at the time of assessment (if any) for</p> <p>Performance criteria 1: Log book of practical work for Shoot Video</p> <p>.....</p>

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Assessors Judgment Guide (to be completed by the Assessor and signed both by the assessor and the candidate after the assessment)

Candidate Details	Name: Registration/Roll Number: Candidate Signature:.....
Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor: Assessor's code: Signature of the Assessor:.....

Assessment Summary (to be filled by the assessor)							
Activity	Method					Result	
Nature of Activity	Written	Oral	Observation	Portfolio	Role Play	Competent	Not Yet Competent
Practical Skill Demonstration			✓				
Knowledge Assessment	✓	✓					
Other Requirement				✓			

Each Assessment Task (with performance criteria)				
Assessment Task 1		Description of assessment task 1 Shoot 15 minutes video as per subject given by assessors		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Select camera, lenses equipment and accessories as per video shoot			
2	Performance Criteria 2: Identify lighting & exposure requirement as per video shoot			
3	Performance Criteria 3: Set white balance/Kalvin as per video shoot			
4	Performance Criteria 4: Adjust Gain DB or ISO as video shoot			
5	Performance Criteria 5: Set Shutter speed as per video shoot			
6	Performance Criteria 6: Adjust Iris or Aperture as per video shoot			
7	Performance Criteria 7: Use filters as per video shoot			
8	Performance Criteria 8: Apply camera setting as per video shoot			
9	Performance Criteria 9: Set resolution and frame rate as per video shoot			
10	Performance Criteria 10: Set audio panel & mic with camera as per video shoot			
11	Performance Criteria 11: Set focus as per video shoot			
12	Performance Criteria 12: Use variation of shoots			
13	Performance Criteria 13: Take test shoot			
14	Performance Criteria 14: Preview the test shot			
15	Performance Criteria 15: Capture final video as per video shoot			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Portfolio 1		Description of portfolio Logbook of practical work on Shoot Video		
Current <input type="checkbox"/>		Sufficient <input type="checkbox"/>		Authentic <input type="checkbox"/>
		Valid <input type="checkbox"/>		Reliable <input type="checkbox"/>
Portfolio meet the following performance standards:		Yes	No	Remarks
1	Performance criteria 1 for the evaluation of portfolio: Log book of practical work for Shoot Video			
			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

