



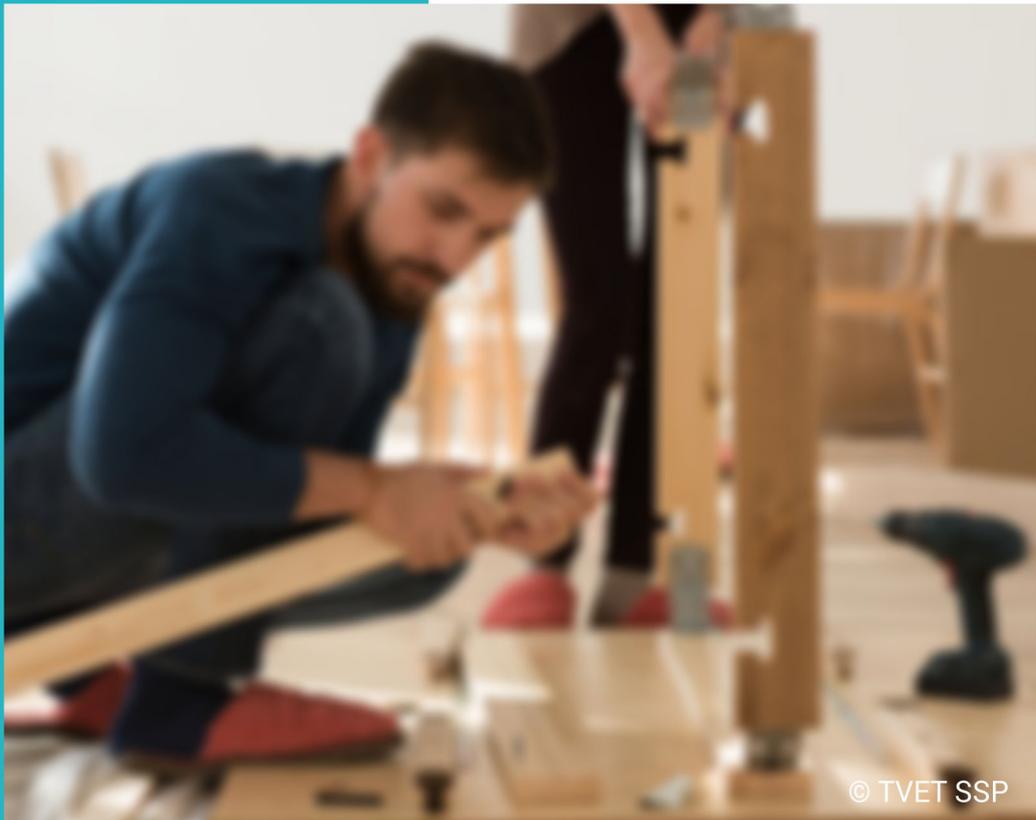
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FURNITURE TECHNICIAN



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ASSESSMENT PACKAGE
National Vocational Certificate Level 3

Version 1 - May, 2019



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Document Version

May, 2019

Islamabad, Pakistan

FURNITURE TECHNICIAN



ASSESSMENT PACKAGE
National Vocational Certificate Level 3

Version 1 - May, 2019

Title of Qualification: National Vocational Certificate Level 3 in Furniture Technician (Carpenter)	CS Code:	Level: 03	Version: 01
Competency Standard Title: Perform Finishing Operations on Furniture	Assessment Date (DD/MM/YY):		

Candidate Details	Name: Registration/Roll Number:
Guidance for Candidate	<p>To meet this standard, you are required to complete the following within the given time frame (for practical demonstration & assessment):</p> <ol style="list-style-type: none"> Assessment Task 1: Prepare the surfaces of ONE furniture product for finishing as specified by your assessor Assessment Task 2: Perform staining on surfaces of ONE furniture product using technique specified by your assessor Assessment Task 3: Perform sealing on ONE furniture product as per finishing requirements specified by your assessor Assessment Task 4: Perform top finishing of ONE furniture product using technique specified by your assessor Assessment Task 5: Apply powder coating on ONE metal furniture product provided by your assessor <p>And complete:</p> <ol style="list-style-type: none"> Knowledge assessment test (Written or Oral) Portfolios at the time of assessment (if any)
Minimum Evidence Required	<p>During a practical assessment, under observation by an assessor, you will complete:</p> <p>Assessment Task 1</p> <p>Performance Criteria 1: Properly wear Personal Protective Equipment appropriate to the risks at workplace</p> <p>Performance Criteria 2: Keep work area clean and clear of obstructions to prevent potential accident or injury</p> <p>Performance Criteria 3: Clear the glue line from Joints</p> <p>Performance Criteria 4: Clean the surface for Dust, Oil and Grease</p> <p>Performance Criteria 5: Check surface for non-conformities (Dents, minute holes, blemishes etc.)</p> <p>Performance Criteria 6: Apply filler to fill gaps, holes and pores</p> <p>Performance Criteria 7: Perform coarse sanding to smoothen the surface</p> <hr/> <p>Assessment Task 2</p> <p>Performance Criteria 1: Perform staining (Water staining, acid staining, methylated spirit staining, oil staining) as per required colour scheme</p> <p>Performance Criteria 2: Perform fine sanding to smoothen the surface</p> <hr/> <p>Assessment Task 3</p> <p>Performance Criteria 1: Prepare sealer as per sealing requirement</p> <p>Performance Criteria 2: Apply sealer on the surface as per finishing requirement</p> <p>Performance Criteria 3: Prepare undercoat as per process requirement</p> <p>Performance Criteria 4: Apply undercoat on the surface as per finishing requirement</p>

	<p>Assessment Task 4</p> <p>Performance Criteria 1: Perform top finishing using any of the following as specified by the assessor</p> <ul style="list-style-type: none"> • Perform Finishing with different types of Lacquers • Perform Antique Finishing • Perform Leafing • Apply Paints • Apply Cutting Compound & Buffing as per product requirement
	<p>Assessment Task 5</p> <p>Performance Criteria 1: Treat product surface with acid to clean rust and oil</p> <p>Performance Criteria 2: Wash the product to remove all traces of acid</p> <p>Performance Criteria 3: Apply powder coat on the product evenly</p> <p>Performance Criteria 4: Load coated product in the pre-heated baking oven</p> <p>Performance Criteria 5: Prepare a report of completed work including sizes and quantities produced</p>
	<p>Portfolios required at the time of assessment (if any) for</p> <p>Performance criteria 1 for the evaluation of portfolio: Diary log of work completed on performing finishing operations on furniture products</p>

Continued on following page

Assessors Judgment Guide (to be completed by the Assessor and signed both by the assessor and the candidate after the assessment)

Candidate Details	Name: Registration/Roll Number: Candidate Signature:.....
Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor: Assessor's code: Signature of the Assessor:.....

Assessment Summary (to be filled by the assessor)							
Activity	Method					Result	
	Written	Oral	Observation	Portfolio	Role Play	Competent	Not Yet Competent
Nature of Activity							
Practical Skill Demonstration			✓				
Knowledge Assessment	✓	✓					
Other Requirement				✓			
Each Assessment Task (with performance criteria)							
Assessment Task 1			Description of assessment task 1 Prepare the surfaces of ONE furniture product for finishing as specified by your assessor				
During the practical assessment, candidate demonstrated the following:					Yes	No	Remarks
1	Performance Criteria 1: Properly wear Personal Protective Equipment appropriate to the risks at workplace						
2	Performance Criteria 2: Keep work area clean and clear of obstructions to prevent potential accident or injury						
3	Performance Criteria 3: Clear the glue line from Joints						
4	Performance Criteria 4: Clean the surface for Dust, Oil and Grease						
5	Performance Criteria 5: Check surface for non-conformities (Dents, minute holes, blemishes etc.)						
6	Performance Criteria 6: Apply filler to fill gaps, holes and pores						
7	Performance Criteria 7: Perform coarse sanding to smoothen the surface						
Competent <input type="checkbox"/>				Not Yet Competent <input type="checkbox"/>			

Assessment Task 2		Description of assessment task 2 Perform staining on surfaces of ONE furniture product using technique specified by your assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Perform staining (Water staining, acid staining, methylated spirit staining, oil staining) as per required colour scheme			
2	Performance Criteria 2: Perform fine sanding to smoothen the surface			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Assessment Task 3		Description of assessment task 3 Perform sealing on ONE furniture product as per finishing requirements specified by your assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Prepare sealer as per sealing requirement			
2	Performance Criteria 2: Apply sealer on the surface as per finishing requirement			
3	Performance Criteria 3: Prepare undercoat as per process requirement			
4	Performance Criteria 4: Apply undercoat on the surface as per finishing requirement			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Assessment Task 4		Description of assessment task 4 Perform top finishing of ONE furniture product using technique specified by your assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Perform top finishing using any of the following as specified by the assessor <ul style="list-style-type: none"> • Perform Finishing with different types of Lacquers • Perform Antique Finishing • Perform Leafing • Apply Paints • Apply Wax as per product requirement 			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Assessment Task 5		Description of assessment task 5 Apply powder coating on ONE metal furniture provided by your assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Treat product surface with acid to clean rust and oil			
2	Performance Criteria 2: Wash the product to remove all traces of acid			
3	Performance Criteria 3: Apply powder coat on the product evenly			
4	Performance Criteria 4: Load coated product in the pre-heated baking oven			
5	Performance Criteria 5: Prepare a report of completed work including sizes and quantities produced			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Portfolio (if any)		Description of portfolio Diary log of completed work		
Current <input type="checkbox"/>		Sufficient <input type="checkbox"/>		Authentic <input type="checkbox"/>
		Valid <input type="checkbox"/>		Reliable <input type="checkbox"/>
Portfolio meet the following performance standards:		Yes	No	Remarks
1	Performance criteria 1: Diary log of work completed on performing finishing operations on furniture products			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Title of Qualification: National Vocational Certificate Level 3 in Furniture Technician (Carpenter)	CS Code:	Level: 03	Version: 01
Competency Standard Title: Perform Finishing Operations on Furniture	Assessment Date (DD/MM/YY):		

Candidate Details	Name: Registration/Roll Number:
Guidance for Candidate	<p>To meet this standard, you are required to complete the following within the given time frame (for practical demonstration & assessment):</p> <p>8. Assessment Task 1: Prepare the surfaces of ONE furniture product for finishing as specified by your assessor</p> <p>9. Assessment Task 2: Perform staining on surfaces of ONE furniture product using technique specified by your assessor</p> <p>10. Assessment Task 3: Perform sealing on ONE furniture product as per finishing requirements specified by your assessor</p> <p>11. Assessment Task 4: Perform top finishing of ONE furniture product using technique specified by your assessor</p> <p>12. Assessment Task 5: Apply powder coating on ONE metal furniture product provided by your assessor</p> <p>And complete:</p> <p>13. Knowledge assessment test (Written or Oral)</p> <p>14. Portfolios at the time of assessment (if any)</p>
Minimum Evidence Required	<p>During a practical assessment, under observation by an assessor, you will complete:</p> <p>Assessment Task 1</p> <p>Performance Criteria 1: Properly wear Personal Protective Equipment appropriate to the risks at workplace</p> <p>Performance Criteria 2: Keep work area clean and clear of obstructions to prevent potential accident or injury</p> <p>Performance Criteria 3: Clear the glue line from Joints</p> <p>Performance Criteria 4: Clean the surface for Dust, Oil and Grease</p> <p>Performance Criteria 5: Check surface for non-conformities (Dents, minute holes, blemishes etc.)</p> <p>Performance Criteria 6: Apply filler to fill gaps, holes and pores</p> <p>Performance Criteria 7: Perform coarse sanding to smoothen the surface</p> <hr/> <p>Assessment Task 2</p> <p>Performance Criteria 1: Perform staining (Water staining, acid staining, methylated spirit staining, oil staining) as per required colour scheme</p> <p>Performance Criteria 2: Perform fine sanding to smoothen the surface</p> <hr/> <p>Assessment Task 3</p> <p>Performance Criteria 1: Prepare sealer as per sealing requirement</p> <p>Performance Criteria 2: Apply sealer on the surface as per finishing requirement</p> <p>Performance Criteria 3: Prepare undercoat as per process requirement</p> <p>Performance Criteria 4: Apply undercoat on the surface as per finishing requirement</p>

	<p>Assessment Task 4</p> <p>Performance Criteria 1: Perform top finishing using any of the following as specified by the assessor</p> <ul style="list-style-type: none"> • Perform Finishing with different types of Lacquers • Perform Antique Finishing • Perform Leafing • Apply Paints • Apply Wax as per product requirement
	<p>Assessment Task 5</p> <p>Performance Criteria 1: Treat product surface with acid to clean rust and oil</p> <p>Performance Criteria 2: Wash the product to remove all traces of acid</p> <p>Performance Criteria 3: Apply powder coat on the product evenly</p> <p>Performance Criteria 4: Load coated product in the pre-heated baking oven</p> <p>Performance Criteria 5: Prepare a report of completed work including sizes and quantities produced</p>
	<p>Portfolios required at the time of assessment (if any) for</p> <p>Performance criteria 1 for the evaluation of portfolio: Diary log of work completed on performing finishing operations on furniture products</p>

Continued on following page

Assessors Judgment Guide (to be completed by the Assessor and signed both by the assessor and the candidate after the assessment)

Candidate Details	Name: Registration/Roll Number: Candidate Signature:.....
Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor: Assessor's code: Signature of the Assessor:.....

Assessment Summary (to be filled by the assessor)							
Activity	Method					Result	
	Written	Oral	Observation	Portfolio	Role Play	Competent	Not Yet Competent
Nature of Activity							
Practical Skill Demonstration			✓				
Knowledge Assessment	✓	✓					
Other Requirement				✓			
Each Assessment Task (with performance criteria)							
Assessment Task 1			Description of assessment task 1 Prepare the surfaces of ONE furniture product for finishing as specified by your assessor				
During the practical assessment, candidate demonstrated the following:					Yes	No	Remarks
1	Performance Criteria 1: Properly wear Personal Protective Equipment appropriate to the risks at workplace						
2	Performance Criteria 2: Keep work area clean and clear of obstructions to prevent potential accident or injury						
3	Performance Criteria 3: Clear the glue line from Joints						
4	Performance Criteria 4: Clean the surface for Dust, Oil and Grease						
5	Performance Criteria 5: Check surface for non-conformities (Dents, minute holes, blemishes etc.)						
6	Performance Criteria 6: Apply filler to fill gaps, holes and pores						
7	Performance Criteria 7: Perform coarse sanding to smoothen the surface						
Competent <input type="checkbox"/>				Not Yet Competent <input type="checkbox"/>			

Assessment Task 2		Description of assessment task 2 Perform staining on surfaces of ONE furniture product using technique specified by your assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Perform staining (Water staining, acid staining, methylated spirit staining, oil staining) as per required colour scheme			
2	Performance Criteria 2: Perform fine sanding to smoothen the surface			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Assessment Task 3		Description of assessment task 3 Perform sealing on ONE furniture product as per finishing requirements specified by your assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Prepare sealer as per sealing requirement			
2	Performance Criteria 2: Apply sealer on the surface as per finishing requirement			
3	Performance Criteria 3: Prepare undercoat as per process requirement			
4	Performance Criteria 4: Apply undercoat on the surface as per finishing requirement			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Assessment Task 4		Description of assessment task 4 Perform top finishing of ONE furniture product using technique specified by your assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Perform top finishing using any of the following as specified by the assessor <ul style="list-style-type: none"> • Perform Finishing with different types of Lacquers • Perform Antique Finishing • Perform Leafing • Apply Paints • Apply Wax as per product requirement 			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Assessment Task 5		Description of assessment task 5 Apply powder coating on ONE metal furniture provided by your assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Treat product surface with acid to clean rust and oil			
2	Performance Criteria 2: Wash the product to remove all traces of acid			
3	Performance Criteria 3: Apply powder coat on the product evenly			
4	Performance Criteria 4: Load coated product in the pre-heated baking oven			
5	Performance Criteria 5: Prepare a report of completed work including sizes and quantities produced			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Portfolio (if any)		Description of portfolio Diary log of completed work		
Current <input type="checkbox"/>		Sufficient <input type="checkbox"/>		Authentic <input type="checkbox"/>
		Valid <input type="checkbox"/>		Reliable <input type="checkbox"/>
Portfolio meet the following performance standards:		Yes	No	Remarks
1	Performance criteria 1: Diary log of work completed on performing finishing operations on furniture products			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Title of Qualification: National Vocational Certificate Level 3 in Furniture Technician (Carpenter)	CS Code:	Level: 03	Version: 01
Competency Standard Title: Perform Upholstery	Assessment Date (DD/MM/YY):		

Candidate Details	Name: Registration/Roll Number:
Guidance for Candidate	<p>To meet this standard, you are required to complete the following within the given time frame (for practical demonstration & assessment):</p> <p>15. Assessment Task 1: Apply tapestry to furniture article/ frame as per drawing provided by your assessor</p> <p>16. Assessment Task 2: Apply canning on furniture article/ frame as per drawing provided by your assessor</p> <p>And complete:</p> <p>17. Knowledge assessment test (Written or Oral)</p> <p>18. Portfolios at the time of assessment (if any)</p>
Minimum Evidence Required	<p>During a practical assessment, under observation by an assessor, you will complete:</p> <p>Assessment Task 1</p> <p>Performance Criteria 1: Check all joints for non-conformities</p> <p>Performance Criteria 2: Keep work area clean and clear of obstructions to prevent potential accident or injury</p> <p>Performance Criteria 3: Perform marking on the Tapestry material as per drawing</p> <p>Performance Criteria 4: Cut material (fabric/Leather/artificial leather/foam, etc.) as per marking</p> <p>Performance Criteria 5: Prepare base for Tapestry using required accessories (rubber web, elastic web, zig zag spring, helical spring, etc.)</p> <p>Performance Criteria 6: Fix base fabric (jute, rough cloth, Markeen etc.) to maintain stretching of base</p> <p>Performance Criteria 7: Attach foam/ball fibre layer on the structure as per required thickness</p> <p>Performance Criteria 8: Stitch the material (fabric /Leather/artificial leather) for seat and back in required size and profile</p> <p>Performance Criteria 9: Fill stitched material with foam/ball fibre as per required thickness and shape</p> <p>Performance Criteria 10: Fix stitched material on the structure as per design</p> <p>Performance Criteria 11: Fix Markeen cloth on the bottom of structure</p> <p>Assessment Task 2</p> <p>Performance Criteria 1: Check all joints for non-conformities</p> <p>Performance Criteria 2: Keep work area clean and clear of obstructions to prevent potential accident or injury</p> <p>Performance Criteria 3: Arrange canning material (Single Cane, Double Cane, Natural Cane, Plastic Cane) as per canning design</p> <p>Performance Criteria 4: Make canning web as per canning design maintaining required tension</p>

	<p>Portfolios required at the time of assessment (if any) for Performance criteria 1 for the evaluation of portfolio: Diary log of practical work for applying upholstery</p>
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Continued on following page

Assessment Task 1		Description of assessment task 1 Apply tapestry to furniture article/ frame as per drawing provided by your assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Check all joints for non-conformities			
2	Performance Criteria 2: Keep work area clean and clear of obstructions to prevent potential accident or injury			
3	Performance Criteria 3: Perform marking on the Tapestry material as per drawing			
4	Performance Criteria 4: Cut material (fabric/Leather/artificial leather/foam, etc.) as per marking			
5	Performance Criteria 5: Prepare base for Tapestry using required accessories (rubber web, elastic web, zig zag spring, helical spring, etc.)			
6	Performance Criteria 6: Fix base fabric (jute, rough cloth, markeen etc.) to maintain stretching of base			
7	Performance Criteria 7: Attach foam/ball fibre layer on the structure as per required thickness			
8	Performance Criteria 8: Stitch the material (fabric /Leather/artificial leather) for seat and back in required size and profile			
9	Performance Criteria 7: Fill stitched material with foam/ball fibre as per required thickness and shape			
10	Performance Criteria 10: Fix stitched material on the structure as per design			

11	Performance Criteria 11: Fix Markeen cloth on the bottom of structure			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Assessment Task 2		Description of assessment task 2 Apply canning to furniture article/ frame as per drawing provided by your assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Check all joints for non-conformities			
2	Performance Criteria 2: Keep work area clean and clear of obstructions to prevent potential accident or injury			
3	Performance Criteria 3: Arrange canning material (Single Cane, Double Cane, Natural Cane, Plastic Cane) as per canning design			
4	Performance Criteria 4: Make canning web as per canning design maintaining required tension			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Portfolio (if any)		Description of portfolio Diary log of practical work		
Current <input type="checkbox"/>	Sufficient <input type="checkbox"/>	Authentic <input type="checkbox"/>	Valid <input type="checkbox"/>	Reliable <input type="checkbox"/>
Portfolio meet the following performance standards:		Yes	No	Remarks
1	Performance criteria 1: Diary log of practical work for applying Upholstery			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Title of Qualification: National Vocational Certificate Level 3 in Furniture Technician (Carpenter)	CS Code: 072200895	Level: 03	Version: 01
Competency Standard Title: Perform Finishing Operations on Furniture	Assessment Date (DD/MM/YY):		

Candidate Details	Name: Registration/Roll Number:
Guidance for Candidate	<p>To meet this standard, you are required to complete the following within the given time frame (for practical demonstration & assessment):</p> <p>19. Assessment Task 1: Prepare the surfaces of ONE furniture product for finishing as specified by your assessor</p> <p>20. Assessment Task 2: Perform staining on surfaces of ONE furniture product using technique specified by your assessor</p> <p>21. Assessment Task 3: Perform sealing on ONE furniture product as per finishing requirements specified by your assessor</p> <p>22. Assessment Task 4: Perform top finishing of ONE furniture product using technique specified by your assessor</p> <p>23. Assessment Task 5: Apply powder coating on ONE metal furniture product provided by your assessor</p> <p>And complete:</p> <p>24. Knowledge assessment test (Written or Oral)</p> <p>25. Portfolios at the time of assessment (if any)</p>
Minimum Evidence Required	<p>During a practical assessment, under observation by an assessor, you will complete:</p> <p>Assessment Task 1</p> <p>Performance Criteria 1: Properly wear Personal Protective Equipment appropriate to the risks at workplace</p> <p>Performance Criteria 2: Keep work area clean and clear of obstructions to prevent potential accident or injury</p> <p>Performance Criteria 3: Clear the glue line from Joints</p> <p>Performance Criteria 4: Clean the surface for Dust, Oil and Grease</p> <p>Performance Criteria 5: Check surface for non-conformities (Dents, minute holes, blemishes etc.)</p> <p>Performance Criteria 6: Apply filler to fill gaps, holes and pores</p> <p>Performance Criteria 7: Perform coarse sanding to smoothen the surface</p> <p>Assessment Task 2</p> <p>Performance Criteria 1: Perform staining (Water staining, acid staining, methylated spirit staining, oil staining) as per required colour scheme</p> <p>Performance Criteria 2: Perform fine sanding to smoothen the surface</p> <p>Assessment Task 3</p> <p>Performance Criteria 1: Prepare sealer as per sealing requirement</p> <p>Performance Criteria 2: Apply sealer on the surface as per finishing requirement</p> <p>Performance Criteria 3: Prepare undercoat as per process requirement</p> <p>Performance Criteria 4: Apply undercoat on the surface as per finishing requirement</p>

	<p>Assessment Task 4</p> <p>Performance Criteria 1: Perform top finishing using any of the following as specified by the assessor</p> <ul style="list-style-type: none"> • Perform Finishing with different types of Lacquers • Perform Antique Finishing • Perform Leafing • Apply Paints • Apply Wax as per product requirement
	<p>Assessment Task 5</p> <p>Performance Criteria 1: Treat product surface with acid to clean rust and oil</p> <p>Performance Criteria 2: Wash the product to remove all traces of acid</p> <p>Performance Criteria 3: Apply powder coat on the product evenly</p> <p>Performance Criteria 4: Load coated product in the pre-heated baking oven</p> <p>Performance Criteria 5: Prepare a report of completed work including sizes and quantities produced</p>
	<p>Portfolios required at the time of assessment (if any) for</p> <p>Performance criteria 1 for the evaluation of portfolio: Diary log of work completed on performing finishing operations on furniture products</p>

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Assessors Judgment Guide (to be completed by the Assessor and signed both by the assessor and the candidate after the assessment)

Candidate Details	Name: Registration/Roll Number: Candidate Signature:.....
Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor: Assessor's code: Signature of the Assessor:.....

Assessment Summary (to be filled by the assessor)							
Activity	Method					Result	
	Written	Oral	Observation	Portfolio	Role Play	Competent	Not Yet Competent
Nature of Activity							
Practical Skill Demonstration			✓				
Knowledge Assessment	✓	✓					
Other Requirement				✓			
Each Assessment Task (with performance criteria)							
Assessment Task 1			Description of assessment task 1 Prepare the surfaces of ONE furniture product for finishing as specified by your assessor				
During the practical assessment, candidate demonstrated the following:					Yes	No	Remarks
1	Performance Criteria 1: Properly wear Personal Protective Equipment appropriate to the risks at workplace						
2	Performance Criteria 2: Keep work area clean and clear of obstructions to prevent potential accident or injury						
3	Performance Criteria 3: Clear the glue line from Joints						
4	Performance Criteria 4: Clean the surface for Dust, Oil and Grease						
5	Performance Criteria 5: Check surface for non-conformities (Dents, minute holes, blemishes etc.)						
6	Performance Criteria 6: Apply filler to fill gaps, holes and pores						
7	Performance Criteria 7: Perform coarse sanding to smoothen the surface						
Competent <input type="checkbox"/>				Not Yet Competent <input type="checkbox"/>			

Assessment Task 2		Description of assessment task 2 Perform staining on surfaces of ONE furniture product using technique specified by your assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Perform staining (Water staining, acid staining, methylated spirit staining, oil staining) as per required colour scheme			
2	Performance Criteria 2: Perform fine sanding to smoothen the surface			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Assessment Task 3		Description of assessment task 3 Perform sealing on ONE furniture product as per finishing requirements specified by your assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Prepare sealer as per sealing requirement			
2	Performance Criteria 2: Apply sealer on the surface as per finishing requirement			
3	Performance Criteria 3: Prepare undercoat as per process requirement			
4	Performance Criteria 4: Apply undercoat on the surface as per finishing requirement			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Assessment Task 4		Description of assessment task 4 Perform top finishing of ONE furniture product using technique specified by your assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Perform top finishing using any of the following as specified by the assessor <ul style="list-style-type: none"> • Perform Finishing with different types of Lacquers • Perform Antique Finishing • Perform Leafing • Apply Paints • Apply Wax as per product requirement 			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Assessment Task 5		Description of assessment task 5 Apply powder coating on ONE metal furniture provided by your assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Treat product surface with acid to clean rust and oil			
2	Performance Criteria 2: Wash the product to remove all traces of acid			
3	Performance Criteria 3: Apply powder coat on the product evenly			
4	Performance Criteria 4: Load coated product in the pre-heated baking oven			
5	Performance Criteria 5: Prepare a report of completed work including sizes and quantities produced			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Portfolio (if any)		Description of portfolio Diary log of completed work		
Current <input type="checkbox"/>		Sufficient <input type="checkbox"/>		Authentic <input type="checkbox"/>
		Valid <input type="checkbox"/>		Reliable <input type="checkbox"/>
Portfolio meet the following performance standards:		Yes	No	Remarks
1	Performance criteria 1: Diary log of work completed on performing finishing operations on furniture products			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Title of Qualification: National Vocational Certificate Level 3 in Furniture Technician (Carpenter)	CS Code: 072200897	Level: 03	Version: 01
Competency Standard Title: Develop Metal Furniture Products	Assessment Date (DD/MM/YY):		

Candidate Details	Name: Registration/Roll Number:
Guidance for Candidate	<p>To meet this standard, you are required to complete the following within the given time frame (for practical demonstration & assessment):</p> <p>26. Assessment Task 1: Prepare furniture components as per drawing provided by assessor</p> <p>27. Assessment Task 2: Assemble furniture components using welding process as per drawing provided by assessor</p> <p>28. Assessment Task 3: Assemble furniture components using Knockdown method as per drawing provided by assessor</p> <p>And complete:</p> <p>29. Knowledge assessment test (Written)</p> <p>30. Portfolios at the time of assessment (if any)</p>
Minimum Evidence Required	<p>During a practical assessment, under observation by an assessor, you will complete:</p> <p>Assessment Task 1</p> <p>Performance Criteria 1: Properly wear Personal Protective Equipment appropriate to the risks at workplace</p> <p>Performance Criteria 2: Prepare material and size chart as per product design</p> <p>Performance Criteria 3: Clean the material for dust, grease and oil</p> <p>Performance Criteria 4: Cut the material as per required size</p> <p>Performance Criteria 5: Smoothen the sharp ends with grinder</p> <p>Performance Criteria 6: Bore holes of required size and depth as per drawing</p> <p>Performance Criteria 7: Counter sink holes as per joining requirement</p> <p>Performance Criteria 8: Bend the material as per product design</p>
	<p>Assessment Task 2</p> <p>Performance Criteria 1: Prepare welding pattern as per product design</p> <p>Performance Criteria 2: Weld components as per pattern</p> <p>Performance Criteria 3: Adjust component angles as per design</p> <p>Performance Criteria 4: Perform grinding at welded areas to smoothen the surface</p> <p>Performance Criteria 5: Perform buffing at welded areas to achieve required surface finish</p>
	<p>Assessment Task 3</p> <p>Performance Criteria 1: Prepare joining pattern as per product design</p> <p>Performance Criteria 2: Apply knockdown fitting to assemble the components as per product requirement</p> <p>Performance Criteria 3: Create a report in required format on prescribed template</p>

	<p>Portfolios required at the time of assessment (if any) for Performance criteria 1 for the evaluation of portfolio: Diary log of practical work for developing metal furniture</p>
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Assessors Judgment Guide (to be completed by the Assessor and signed both by the assessor and the candidate after the assessment)

Candidate Details	Name: Registration/Roll Number: Candidate Signature:.....
Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor: Assessor's code: Signature of the Assessor:.....

Assessment Summary (to be filled by the assessor)							
Activity	Method					Result	
	Written	Oral	Observation	Portfolio	Role Play	Competent	Not Yet Competent
Nature of Activity							
Practical Skill Demonstration			✓				
Knowledge Assessment	✓	✓					
Other Requirement				✓			
Each Assessment Task (with performance criteria)							
Assessment Task 1			Description of assessment task 1 Prepare furniture components as per drawing provided by assessor				
During the practical assessment, candidate demonstrated the following:					Yes	No	Remarks
1	Performance Criteria 1: Properly wear Personal Protective Equipment appropriate to the risks at workplace						
	Performance Criteria 2: Prepare material and size chart as per product design						
2	Performance Criteria 3: Clean the material for dust, grease and oil						
3	Performance Criteria 4: Cut the material as per required size						
4	Performance Criteria 5: Smoothen the sharp ends with grinder						
5	Performance Criteria 6: Bore holes of required size and depth as per drawing						
6	Performance Criteria 7: Counter sink holes as per joining requirement						
7	Performance Criteria 8: Bend the material as per product design						
Competent <input type="checkbox"/>			Not Yet Competent <input type="checkbox"/>				

Assessment Task 2		Description of assessment task 2 Assemble furniture components using welding process as per drawing provided by assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Prepare welding pattern as per product design			
2	Performance Criteria 2: Weld components as per pattern			
3	Performance Criteria 3: Adjust component angles as per design			
4	Performance Criteria 4: Perform grinding at welded areas to smoothen the surface			
5	Performance Criteria 5: Perform buffing at welded areas to achieve required surface finish			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Assessment Task 3		Description of assessment task 3 Assembling of furniture components using Knockdown method as per drawing provided by assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Prepare joining pattern as per product design			
2	Performance Criteria 2: Apply knockdown fitting to assemble the components as per product requirement			
3	Performance Criteria 3: Create a report in required format on prescribed template			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Portfolio (if any)		Description of portfolio Diary log of practical work (Upholstery and Canning)		
Current <input type="checkbox"/>		Sufficient <input type="checkbox"/>	Authentic <input type="checkbox"/>	Valid <input type="checkbox"/>
		Reliable <input type="checkbox"/>		
Portfolio meet the following performance standards:		Yes	No	Remarks
1	Performance criteria 1: Diary log of practical work for developing metal furniture			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Title of Qualification: National Vocational Certificate Level 3 in Furniture Technician (Carpenter) (0722 CFT 009)	CS Code: 072200896	Level: 03	Version: 01
Competency Standard Title: Perform Upholstery	Assessment Date (DD/MM/YY):		

Candidate Details	Name: Registration/Roll Number:
Guidance for Candidate	<p>To meet this standard, you are required to complete the following within the given time frame (for practical demonstration & assessment):</p> <p>31. Assessment Task 1: Apply tapestry to furniture article/ frame as per drawing provided by your assessor</p> <p>32. Assessment Task 2: Apply canning on furniture article/ frame as per drawing provided by your assessor</p> <p>And complete:</p> <p>33. Knowledge assessment test (Written or Oral)</p> <p>34. Portfolios at the time of assessment (if any)</p>
Minimum Evidence Required	<p>During a practical assessment, under observation by an assessor, you will complete:</p> <p>Assessment Task 1</p> <p>Performance Criteria 1: Check all joints for non-conformities</p> <p>Performance Criteria 2: Keep work area clean and clear of obstructions to prevent potential accident or injury</p> <p>Performance Criteria 3: Perform marking on the Tapestry material as per drawing</p> <p>Performance Criteria 4: Cut material (fabric/Leather/artificial leather/foam, etc.) as per marking</p> <p>Performance Criteria 5: Prepare base for Tapestry using required accessories (rubber web, elastic web, zig zag spring, helical spring, etc.)</p> <p>Performance Criteria 6: Fix base fabric (jute, rough cloth, Markeen etc.) to maintain stretching of base</p> <p>Performance Criteria 7: Attach foam/ball fibre layer on the structure as per required thickness</p> <p>Performance Criteria 8: Stitch the material (fabric /Leather/artificial leather) for seat and back in required size and profile</p> <p>Performance Criteria 9: Fill stitched material with foam/ball fibre as per required thickness and shape</p> <p>Performance Criteria 10: Fix stitched material on the structure as per design</p> <p>Performance Criteria 11: Fix Markeen cloth on the bottom of structure</p>

	<p>Assessment Task 2</p> <p>Performance Criteria 1: Check all joints for non-conformities</p> <p>Performance Criteria 2: Keep work area clean and clear of obstructions to prevent potential accident or injury</p> <p>Performance Criteria 3: Arrange canning material (Single Cane, Double Cane, Natural Cane, Plastic Cane) as per canning design</p> <p>Performance Criteria 4: Make canning web as per canning design maintaining required tension</p>
	<p>Portfolios required at the time of assessment (if any) for</p> <p>Performance criteria 1 for the evaluation of portfolio: Diary log of practical work for applying upholstery</p>

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Each Assessment Task (with performance criteria)				
Assessment Task 1		Description of assessment task 1 Apply tapestry to furniture article/ frame as per drawing provided by your assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Check all joints for non-conformities			
2	Performance Criteria 2: Keep work area clean and clear of obstructions to prevent potential accident or injury			
3	Performance Criteria 3: Perform marking on the Tapestry material as per drawing			
4	Performance Criteria 4: Cut material (fabric/Leather/artificial leather/foam, etc.) as per marking			
5	Performance Criteria 5: Prepare base for Tapestry using required accessories (rubber web, elastic web, zig zag spring, helical spring, etc.)			
6	Performance Criteria 6: Fix base fabric (jute, rough cloth, markeen etc.) to maintain stretching of base			
7	Performance Criteria 7: Attach foam/ball fibre layer on the structure as per required thickness			
8	Performance Criteria 8: Stitch the material (fabric /Leather/artificial leather) for seat and back in required size and profile			
9	Performance Criteria 7: Fill stitched material with foam/ball fibre as per required thickness and shape			

10	Performance Criteria 10: Fix stitched material on the structure as per design			
11	Performance Criteria 11: Fix Markeen cloth on the bottom of structure			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Assessment Task 2		Description of assessment task 2 Apply canning to furniture article/ frame as per drawing provided by your assessor		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance Criteria 1: Check all joints for non-conformities			
2	Performance Criteria 2: Keep work area clean and clear of obstructions to prevent potential accident or injury			
3	Performance Criteria 3: Arrange canning material (Single Cane, Double Cane, Natural Cane, Plastic Cane) as per canning design			
4	Performance Criteria 4: Make canning web as per canning design maintaining required tension			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Portfolio (if any)		Description of portfolio Diary log of practical work		
Current <input type="checkbox"/>		Sufficient <input type="checkbox"/>		Authentic <input type="checkbox"/>
		Valid <input type="checkbox"/>		Reliable <input type="checkbox"/>
Portfolio meet the following performance standards:		Yes	No	Remarks
1	Performance criteria 1: Diary log of practical work for applying Upholstery			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

