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# FURNITURE TECHNICIAN



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## ASSESSMENT PACKAGE

National Vocational Certificate Level 1

Version 1 - May, 2019



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National Vocational Certificate Level 1

Version 1 - May, 2019

<b>Title of Qualification:</b> National Vocational Certificate Level 1 in Furniture Technician (Carpenter)	CS Code:	Level: 01	Version: 01
<b>Competency Standard Title:</b> Handle Logistics	<b>Assessment Date (DD/MM/YY):</b>		

Candidate Details	Name: .....  Registration/Roll Number: .....
Guidance for Candidate	<p><b>To meet this standard, you are required to complete the following within the given time frame (for practical demonstration &amp; assessment):</b></p> <ol style="list-style-type: none"> <li><b>Assessment Task 1:</b> Pack ONE furniture product with all its components and load on a delivery vehicle as per requirements specified by your assessor while maintaining safety</li> </ol> <p><b>And complete:</b></p> <ol style="list-style-type: none"> <li><b>Knowledge assessment test (Written or Oral)</b></li> <li><b>Portfolios at the time of assessment (if any)</b></li> </ol>
Minimum Evidence Required	<p><b>During a practical assessment, under observation by an assessor, you will complete:</b></p> <p><b>Assessment Task 1</b></p> <p>Performance criteria 1: Properly wear Personal Protective Equipment appropriate to the risks at workplace</p> <p>Performance criteria 1: Wrap furniture in packaging material (plastic foil, Jumbo Lon, Bubble wrap, cling foil etc.)</p> <p>Performance criteria 2: Pack the furniture in the carton / wooden box as per shipment requirement</p> <p>Performance criteria 3: Strap the package as per packing requirement</p> <p>Performance criteria 4: Apply identification on package (tags / codes / bar-codes etc.) as per customer and shipment requirement</p> <p>Performance criteria 5: Stack the package in warehouse as per storage layout</p> <p>Performance criteria 6: Place the packages on pallets as per shipment requirement</p> <p>Performance criteria 7: Wrap the packages on pallet to ensure safety during transportation</p> <p>Performance criteria 8: Load packages on delivery vehicle as per stacking and safety requirements</p> <p>Performance Criteria 9: Prepare a report of completed work including sizes and quantities produced</p> <hr/> <p><b>Portfolios required at the time of assessment (if any) for</b></p> <p>Performance criteria 1 for the evaluation of portfolio: Diary log of completed work on packing furniture products</p>

*Continued on following page*

**Assessors Judgment Guide** (to be completed by the Assessor and signed both by the assessor and the candidate after the assessment)

Candidate Details	Name: ..... Registration/Roll Number: ..... Candidate Signature:.....
Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor: ..... Assessor's code: ..... Signature of the Assessor:.....

Assessment Summary (to be filled by the assessor)							
Activity	Method					Result	
	Written	Oral	Observation	Portfolio	Role Play	Competent	Not Yet Competent
Nature of Activity							
Practical Skill Demonstration			✓				
Knowledge Assessment	✓	✓					
Other Requirement				✓			

Each Assessment Task (with performance criteria)				
Assessment Task 1		Description of assessment task 1		
		Pack ONE furniture product with all its components and load on a delivery vehicle as per requirements specified by your assessor while maintaining safety		
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1	Performance criteria 1: Properly wear Personal Protective Equipment appropriate to the risks at workplace			
2	Performance criteria 2: Wrap furniture in packaging material (plastic foil, Jumbo Lon, Bubble wrap, cling foil etc.)			
3	Performance criteria 3: Pack the furniture in the carton / wooden box as per shipment requirement			
4	Performance criteria 4: Strap the package as per packing requirement			
5	Performance criteria 5: Apply identification on package (tags / codes / bar-codes etc.) as per customer and shipment requirement			
6	Performance criteria 6: Stack the package in warehouse as per storage layout			
7	Performance criteria 7: Place the packages on pallets as per shipment requirement			
8	Performance criteria 8: Wrap the packages on pallet to ensure safety during transportation			
9	Performance criteria 9: Load packages on delivery vehicle as per stacking and safety requirements			
10	Performance Criteria 9: Prepare a report of completed work including sizes and quantities produced			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Portfolio (if any)		Description of portfolio		
		Diary log of completed work		
Current <input type="checkbox"/>	Sufficient <input type="checkbox"/>	Authentic <input type="checkbox"/>	Valid <input type="checkbox"/>	Reliable <input type="checkbox"/>
Portfolio meet the following performance standards:		Yes	No	Remarks
1	Performance criteria 1: Diary log of completed work on packing furniture products			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

